

Monitor temperatures closely!

- 1. Write staff initials in "Staff Initials," and note the time in "Exact Time."
- 2. Record temperatures twice each workday.
- 3. Record the min/max temperatures once each workday preferably in the morning.
- 4. Write the temperature in the row that corresponds to the refrigerator's temperature.
- 5. For out-of-range temperatures, see instructions to the right.
- 6. Bimonthly, download and print data logger data.
- 7. Maintain printed data logger data and temperature logs together for a minimum of three years.

Month/Year	VFC PIN
Facility Name	
Storage Unit	Reviewer Signature

Take action if temperatures are out of range - too warm (above -76°F) or too cold (below -130°F).

- Label exposed vaccine "do not use," and store it under proper conditions as quickly as possible.
 Do not discard vaccines unless directed to by the lowa Immunization Program and/or the manufacturer(s).
- 2. Record the out-of-range temperatures and the room temperature in the "Action" area on the bottom of the log.
- 3. Notify the clinic vaccine coordinator and call the lowa Immunization Program at 1-800-831-6293.
- 4. Document the action taken on the Emergency Response Worksheet and Troubleshooting Record.

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