

**Technical Assistance and Support for Iowa
Medicaid Enterprise Services Procurement**

MED-09-006

Amendment 1 – September 4, 2008

WHEREAS the Department has determined it is necessary to amend RFP MED-09-006 to revise Attachment D and Attachment E contained in the published Technical Assistance and Support for Iowa Medicaid Enterprise Services Procurement RFP.

THEREFORE, the following amendments apply to Attachment D and Attachment E of RFP MED-09-006.

(*Note: all amended text appears in bold face type):

#	SECTION, PAGE	AMENDMENT TO RFP
1	Attachment D, Page 48	See amended Attachment D
2	Attachment E, Page 49 and 50	See amended Attachment E

ATTACHMENT D

BIDDERS' LIBRARY

RFP MED-04-015 Systems and Professional Services for the Iowa Medicaid Enterprise

- IME Bidders Proposals - **can be viewed at www.ime.state.ia.us**
- IME Contracts - **can be viewed at www.ime.state.ia.us**
- Quarterly Reports

RFP MED-04-034 Medical Services with Preferred Drug List

- IME Bidders Proposal - **can be viewed at www.ime.state.ia.us**
- IME Contract - **can be viewed at www.ime.state.ia.us**
- Quarterly Reports

RFP MED-04-084 Pharmacy Point-of-Sale System

- IME Bidders Proposal - **can be viewed at www.ime.state.ia.us**
- IME Contract - **can be viewed at www.ime.state.ia.us**
- Quarterly Reports

RFP MED-04-085 Medicaid Claims Payment Support Services

- IME Bidders Proposal - **can be viewed at www.ime.state.ia.us**
- IME Contract - **can be viewed at www.ime.state.ia.us**

IME Policies

- Iowa Administrative Code - **can be viewed at www.legis.state.ia.us/IAC.html**
- State Medicaid Plan - **can be viewed at www.ime.state.ia.us**

IME Operational Procedures

IME Operational Tools

- OnBase
- Mailroom – verification/scanning
- MQUIDS
- Data Warehouse
- Decision Support Documentation
- MMIS Valid Values Booklet

Provider Manuals – can be viewed at www.ime.state.ia.us

Provider Informational Releases - **can be viewed at www.ime.state.ia.us**

Workflow Process Maps

System Interface Diagram

MITA Self Assessment

Amendment 1 (September 4, 2008)

Technical Assistance and Support for Iowa Medicaid Enterprise Services Procurement
MED-09-006

ATTACHMENT E

MANDATORY REQUIREMENTS AND REASONS FOR DISQUALIFICATIONS

Bidders are expected to confirm review of their proposal against the Mandatory Requirements for this RFP by initialing the space provided. The Agency will make the final determination as to the whether Mandatory Requirements have been met. This document is to be submitted with the Technical Proposal portion of Bid Proposals.

Bidder	Agency	Mandatory Requirements
		1. Was the Letter of Intent submitted on time as specified in section 2.6 of the RFP?
		2. Did the Issuing Officer receive the bid proposal before 3:00 p.m. Central Time as specified in section 2.4 of the RFP?
		3. Was the proposal submitted with the correct number of copies, and in the correct format as specified in section 4.1 of the RFP? <ul style="list-style-type: none"> • Submitted in spiral, comb or similar binder (no loose leaf binders) • Divided in two parts: (1) Technical Proposal; (2) Cost Proposal. • Original and seven (7) copies properly labeled • Two (2) electronic copies in Adobe PDF file format on CD ROM • One copy of bid proposal from which confidential information has been redacted, if any claim of confidential information is made. • Bid proposal must respond to RFP requirements by restating the number and text of the requirement in sequence and writing the response immediately after the restated requirement.
		4. Does the proposal include a signed copy of Attachment F: Proposal Certification?
		5. Does the proposal include a signed copy of Attachment G: Certification of Independence and No Conflict of Interest?
		6. Does the proposal include a signed copy of Attachment H: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transactions?
		7. Does the proposal include a signed copy of Attachment I: Authorization to Release Information?
		8. Does the proposal include a signed copy of Attachment J: Certification Regarding Registration, Collection and Remission of State Sales and Use Tax?
		9. Does the proposal include a signed copy of Attachment K: Certification of Compliance with Pro-Children Act of 1994?
		10. Does the proposal include a signed copy of Attachment L: Certification Regarding Lobbying?
		11. Does the proposal include a signed copy of Attachment M: Business Associate Agreement (BAA)?
		12. Does the proposal include a signed copy of Attachment N: Proposal Certification of Available Resources?

		13. Does the proposal include a transmittal letter as specified in section 4.2.2 of the RFP?
		14. Does the proposal include three (3) letters of reference as specified in section 4.2.7.2.6 of the RFP?
		15. Does the proposal include a bid bond, payable to the State of Iowa, in the amount of \$5,000?

Signature of Authorized Representative for Bidder Initials Printed Name

Signature of Agency Representative Initials Printed Name