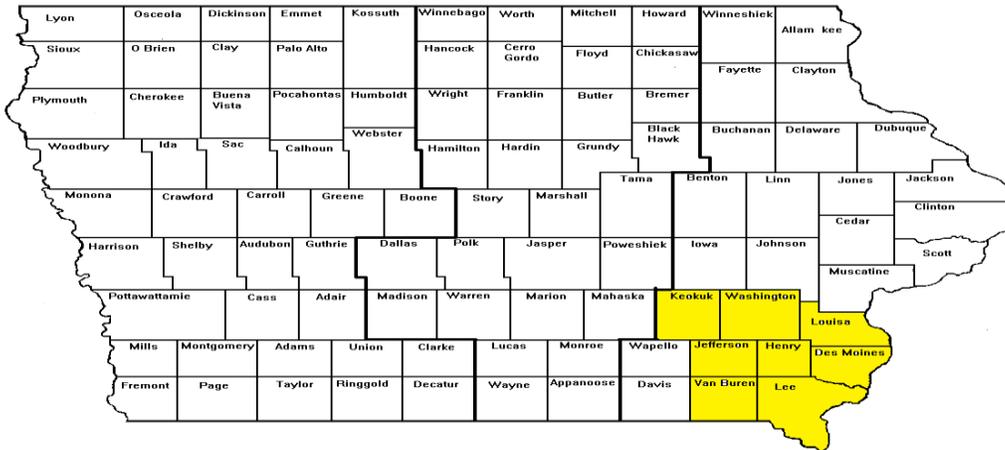


SOUTHEAST IOWA LINK

Mental Health and Disability Services

Annual Service and Budget Plan FY15

Serving Des Moines, Henry, Jefferson, Keokuk, Lee, Louisa, Van Buren
and Washington Counties



Mission:

Collaborate with people to provide welcoming individualized and integrated services that create opportunities to improve lives.

Vision:

The Vision of Southeast Iowa Link is to facilitate open, quality and comprehensive services to people with multiple issues in their lives. We strive to be welcoming, hopeful and helpful to people who have complex MH/DS challenges, including trauma.

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INTRODUCTION

Southeast Iowa Link (hereafter referred to as SEIL) was formed under Iowa Code Chapter 28E to create a mental health and disability service region in compliance with Iowa Code 331.390.

In compliance with IAC 441-25 the SEIL Management Plan is comprised of three parts: Annual Service and Budget Plan, Annual Report, and Policies and Procedures Manual. The Annual Service and Budget Plan includes the services to be provided and the cost of those services, local access points, Targeted Case Management agencies, a plan to address prevention, ensuring effective crisis stabilization, and a description of the scope of services, projection of need and cost to meet the need, and provider reimbursement provisions. Upon implementation of the initial SEIL management plan, each subsequent year an Annual Report will be submitted as per legislative direction.

The Annual Service and Budget Plan has been approved by the SEIL Governing Board and is subject to approval by the Director of Human Services.

The SEIL Management Plan is available at each local SEIL office and will be made available upon approval and finalization on each partner County website as well as on the DHS website.

ACCESS POINTS

An access point is a part of the service system or community that shall be trained to complete the MH/DS funding applications for persons with a disability. SEIL has designated the county MHDS offices for this function.

County Office Access Points	Address	Phone
Des Moines	910 Cottonwood, Suite 1000, Burlington, IA 52601	319-754-8556
Henry	106 N Jackson St., Suite 102, Mt Pleasant, IA 52641	319-385-4050
Jefferson	Courthouse, 51 E. Briggs, Fairfield, IA 52556	641-472-8637
Keokuk	101 S Main St., Courthouse, 2 nd Floor-Room #23, Sigourney, IA 52591	641-622-2383
Lee	933 Avenue H, PO Box 190, Ft Madison, IA 52627	319-372-5681
	307 Bank St. PO Box 937, Keokuk, IA 52632	319-524-1052
Louisa	805 Hwy 61N, Wapello, IA 52653	319-523-8815
Van Buren	404 Dodge Street, Courthouse, Keosauqua, IA 52565	319-293-3793
Washington	2175 Lexington Blvd. Bldg. #2, PO Box 902, Washington, IA 52353	319-653-7751

TARGETED CASE MANAGEMENT (IAC 441-25.21(1)g)

SEIL has evaluated interested agencies and made a recommendation to the SEIL Governing Board, in regards to the designation of Target Case Management entities that will offer services to individuals enrolled in the Medicaid Program within the region. As per Iowa Administrative

Code 441-25.21(1)g SEIL TCM designates will offer access to cost effective, evidenced based, conflict free Targeted Case Management.

Additionally, designated Case Management agencies serving the SEIL region must be accredited by the Department of Human Services and meet the following standards of service as defined in IAC 441:

- Performance and outcome measures relating to the safety, work performance and community residency of the individuals receiving the service
- Standards including but not limited to social history, assessment, service planning, incident reporting, crisis planning, coordination, and monitoring for individuals receiving the services.
- Methodologies for complying with the requirements of sub rule 441-25.21 g which may include the use of electronic recording keeping and remote or internet based training

SEIL has identified and designated the following providers:

TCM Designates	Address	Phone number
Des Moines County Case Management	910 Cottonwood, Suite 1000, Burlington, IA 52601	319-754-8556
Southeast Iowa Case Management	1000 W Washington Street, Suite102, Mt Pleasant, IA 52641	319-986-5659
DHS Targeted Case Management	1035 Ave H, Fort Madison, IA 52627	319-372-7079

Crisis Planning

Emergency Services

Current basic crisis response provisions, including 24 hour access to crisis response and evaluation, is provided through Community Mental Health Centers and providers listed below.

AREA	Location	Address	Phone number
Des Moines	Great River Mental Health	1225 S Gear Ave Mercy Plaza Ste251 West Burlington, IA 52655	319-768-3700
Des Moines	Bridgeway	1105 Derek Lincoln Dr. West Burlington, IA 52655	319-208-0894
Des Moines	Optimae Life Solutions Behavioral Health	315 N. 3 rd St. Burlington, IA 52601	319-752-3385
Des Moines	Family Behavioral Healthcare of Iowa	218 N 3 rd St. Suite 600 Burlington, IA 52601	319-752-7300
Des Moines	Foundation 2 Crisis Center	1714 Johnson Ave. NW, Cedar Rapids, IA	319-362-1170
Des Moines	Higgins and Associates	320 N. 3 rd St. Suite 520 Burlington, IA 52601	319-574-6266
Des Moines	Young House Family Services	400 South Broadway West Burlington, IA 52655	319-752-4000
Henry	Hillcrest Family Services	106 N Jackson, Mount Pleasant, IA 52641	319-385-7177
Jefferson	Optimae Life Solutions Behavioral Health	301 W Burlington Ave, Fairfield, IA 52556	641-472-1684

Keokuk	Mahaska Health Partnership Behavioral Health	1229 C Ave East Oskaloosa, IA 52577	641-672-3159
Keokuk	First Resources	100 N Main St. Sigourney, IA 52591	641-622-2543
Keokuk	Southern Iowa Mental Health Center	110 E Main, Ottumwa, IA 52501	641-682-8772
Keokuk	Hillcrest Family Services Washington County CMH	2175 Lexington Blvd, Bld 2 Washington, IA 52353	319-653-6161
Lee	Bridgeway	208 Bank St, Keokuk, IA 52632	319-524-3873
Lee	Counseling Associates	1124 Ave. H Ste 2, Fort Madison, IA 52627 1522 Morgan St Keokuk, IA 52632	319-372-7689 319-524-0510
Lee	Dr. Ordona	5409 Ave. O Ste 125, Fort Madison, IA 52627	319-376-1130
Lee	Dr. Kantamneni	1512 Morgan St, Keokuk, IA 52632	319-524-8976
Louisa	Hillcrest Family Services Louisa County CMH	218 N. 2nd St. Wapello, Iowa 52653	319-527-5455 24 Hr Crisis Line 855-500-1239
Van Buren	Optimae Life Solutions Behavioral Health	301 W Burlington Ave, Fairfield, IA 52556	641-472-1684
Washington	Hillcrest Family Services Washington County CMH	2175 Lexington Blvd, Bld 2 Washington, IA 52353	319-653-6161

Crisis Services

Each individual county of the SEIL has made effort to create crisis, emergency, and/or transitional services so to provide a continuum of care for individuals in need. The SEIL continues those efforts to address the current gaps in service in various communities of the region with attention to type of service, demand for service, and fiscal analysis of service provision. The following is a partial list of related services currently in development or planning stage: (Note- this listing is based on physical location of service development/planning but does not reflect the collaborative efforts of multiple, if not all, counties of the region.)

Des Moines- Crisis Stabilization Services and Transitional services in conjunction with Great River Mental Health and Hope Haven.

Henry- Introduction of Hillcrest CMHC services locally. Collaborative effort with Henry County Health Center (no psychiatric/MH clinicians currently available at facility) to facilitate coordination of care for individuals that enter the Emergency Department presenting with mental health symptomology.

Jefferson- Working with local network of Habilitation service providers to develop emergency site placements to facilitate crisis stabilization and transition to least restrictive living environments.

Keokuk- Developing continuums of care through Hillcrest CMHC services with focus on early intervention and access to care.

Lee- Creating coordination services to facilitate jail diversion strategies for mentally ill offenders to receive community based service and support necessary to maintain behavioral health/mental health stability and prevent recidivism. This service is a coordinated effort

between the Des Moines and Lee County jails, CPC offices, and Southeast Iowa Regional Planning (COG).

Louisa- Initiating Hillcrest CMHC services locally and developing protocol for effective service access and continuums of care.

Van Buren- Working to facilitate appropriate levels of care for individuals served through various CMHC services.

Washington- Has introduced a clinical practices process (joint effort) between Hillcrest CMHC and Washington County Hospital to assess and facilitate appropriate levels of care to presenting individuals to the Emergency Department.

Future Planning

- Identify existing programs and services currently available in the region
- Formalize resource inventory into applicable resource guide
- Conduct a gap analysis for crisis and stabilization service
- Complete a feasibility study of service implementation from gaps identified in the gap analysis
- Forecast potential obstacles to sustainability that would deter service development
- Develop a service development plan for regional implementation

Scope of Services and Budget for FY 15

SEIL is in the development stage of standardization and regionalization. The FY 15 budget was developed at the local level by the personnel of the individual counties. Region planning committee members and CPC administrators facilitated many discussions on the budgeting process at the local level. Recommendations were made as it relates to projected expenditures based on what historical data reflects as well as identified variables that have yet to be realized, i.e. ACA, Iowa Health and Wellness Plan enrollment/implementation, medical exemption enrollment, select service description definition, amendments and additions to Chapter 24, equalization funding, and Medicaid offset financial impact to regional systems of care. Additional funds beyond Levy/Equalization revenue (Fund Balance money) were budgeted for development and decentralization of core and core plus services. The allocation of these extra funds have been included in the line item 4413 as payment to Region Fiscal agent for the development of services yet to be identified as a need within the region and give the opportunity of key stakeholders and experts in the field through technical assistance on intervention strategies that will facilitate desirable outcomes and evidence based practices. It is the Mission of SEIL to facilitate open, quality and comprehensive services to people with multiple issues in their lives. We will strive to be welcoming, hopeful and helpful to people who have complex MH/DS challenges, including trauma. Furthermore, as indicated in the SEIL Regional

Management Plan, it is our objective to develop a system of care approach that is characterized by the following principles and values:

- Welcoming individualized and integrated services
- Provide access to comprehensive need based services
- Person centered and family driven
- Being able to sustain a quality of life in the community of choice
- Recovery/resiliency oriented
- Trauma-informed
- Culturally competent
- Multi-occurring capable

SEIL shall be responsible for funding only those services and supports that are authorized in accordance with the process described in the MH/DS Plan, within the constraints of budgeted dollars and per legislative direction. SEIL shall be the funder of last resort and regional funds shall not replace other funding that is available. An individual who is eligible for other privately or publicly funded services and support must apply for and accept such funding and support and comply with requirements to remain eligible for such funding and support.

Below is the scope of services. As indicated in the SEIL Management Plan, the standardized functional assessment must support the need for services of the type and frequency identified in the individual’s case plan. The number indicated under target populations and additional population is a projected estimate of numbers served in each of the priority service areas.

Priority Services (IC331.25.3)	Description	Target Pop . MI/ID	Add'l Pop.	Access Standards
Assessment and evaluation (Psychiatric or Psychological Evaluations and Standard functional Assessment)	The clinical review by a mental health professional of the current functioning of the individual using the service in regard to the individual’s situation, needs, strengths, abilities, desires and goals to determine the appropriate level of care.	MI,ID 585	DD 10	Assessment completed within 90 days of notice of enrollment. Individual who has received inpatient treatment shall be assessed within 4 weeks.

<p>Case management (Targeted Case Management and Service Coordination)</p>	<p>Service provided by a case manager who assists individuals in gaining access to needed medical, social, educational, and other services through assessment, development of a care plan, referral, monitoring and follow-up using a strengths-based service approach that helps individuals achieve specific desired outcomes leading to a healthy self-reliance and interdependence with their community.</p>	<p>MI,ID 426</p>	<p>DD 7</p>	<p>*Service Coordination: Individuals shall not have to travel more than 30 miles if residing in an urban area or 45 miles if residing in a rural area. Individuals shall receive service coordination within 10 days of initial request for such services or being discharged from an inpatient facility</p>
<p>Crisis evaluation</p>	<p>The process used with an individual to collect information related to the individual's history and needs, strengths, and abilities in order to determine appropriate services or referral during an acute crisis episode.</p>	<p>MI,ID 549</p>	<p>DD</p>	<p>Within 24 hours</p>
<p>Day habilitation</p>	<p>Services that assist or support the individual in developing or maintaining life skills and community integration. Services shall enable or enhance the individual's functioning, physical and emotional health and development, language and communication development, cognitive functioning, socialization and community integration, functional skill development, behavior management, responsibility and self-direction, daily living activities, self-advocacy skills, or mobility.</p>	<p>MI,ID 148</p>	<p>DD 3</p>	<p>Standardized Assessment support the need for this service</p>

Family support	Services provided by a family support peer specialist that assists the family of an individual to live successfully in the family home or community including, but not limited to, education and information, individual advocacy, family support groups, and crisis response.	MI,ID 147	DD	Individuals receiving recovery services shall not have to travel more than 30 miles if residing in urban area or 45 miles if residing in rural area
Health homes	A service model that facilitates access to an interdisciplinary array of medical care, behavioral health care, and community-based social services and supports for both children and adults with chronic conditions. Services may include comprehensive care management; care coordination and health promotion; comprehensive transitional care from inpatient to other settings, including appropriate follow-up; individual and family support, which includes authorized representatives; referral to community and social support services, if relevant; and the use of health information technology to link services, as feasible and appropriate.	MI,ID 156	DD	*Service Coordination: Individuals shall not have to travel more than 30 miles if residing in an urban area or 45 miles if residing in a rural area. Individuals shall receive service coordination within 10 days of initial request for such services or being discharged from an inpatient facility
Home and vehicle modification	a service that provides physical modifications to the home or vehicle that directly address the medical health or remedial needs of the individual that are necessary to provide for the health, welfare, and safety of the member and to increase or maintain independence.	MI,ID 29	DD	Lifetime limit equal to that established for the HCBS waiver for individuals with intellectual disabilities. Provider payment will be no lower than that provided through the HCBS waiver.

Home health aide services	Unskilled medical services which provide direct personal care. This service may include assistance with activities of daily living, such as helping the recipient to bathe, get in and out of bed, care for hair and teeth, exercise, and take medications specifically ordered by the physician.	MI,ID 16	DD	Standardized Assessment support the need for this service
Job development	Services that assist individuals in preparing for, securing and maintaining gainful, competitive employment. Employment shall be integrated into normalized work settings, shall provide pay of at least minimum wage, and shall be based on the individual's skills, preferences, abilities, and talents. Services assist individuals seeking employment to develop or re-establish skills, attitudes, personal characteristics, interpersonal skills, work behaviors, and functional capacities to achieve positive employment outcomes.	MI,ID 120	DD	Referral shall be within 60 days of request for such service.
Medication Management	services provided directly to or on behalf of the individual by a licensed professional as authorized by Iowa law including, but not limited to, monitoring effectiveness of and compliance with a medication regimen; coordination with care providers; investigating potentially negative or unintended psychopharmacologic or medical interactions; reviewing laboratory reports; and activities pursuant to licensed prescriber orders.	MI,ID 391	DD	Standardized Assessment support the need for this service

Medication Prescribing	Services with the individual present provided by an appropriately licensed professional as authorized by Iowa law including, but not limited to, determining how the medication is affecting the individual; determining any drug interactions or adverse drug effects on the individual; determining the proper dosage level; and prescribing medication for the individual for the period of time before the individual is seen again.	MI,ID 292	DD	Standardized Assessment support the need for this service
Mental health inpatient treatment	Acute inpatient mental health services are 24-hour settings that provide services to individuals With Acute psychiatric conditions. Primary goal is to provide a comprehensive evaluation, rapidly stabilize acute symptoms, address health and safety needs and develop a comprehensive discharge plan to appropriate level of care.	MI,ID 181	DD	Shall receive treatment within 24 hours available at inpatient mental health services at any state or private mental health unit in Iowa at host region contractual rate in the absence of a contract, SEIL shall reimburse at the current Medicaid rate financial eligibility will not be assessed in the case of involuntary inpatient hospitalizations
Mental health outpatient therapy	Services shall consist of evaluation and treatment services provided on an ambulatory basis for the target population including psychiatric evaluation, medication management and individual, family, and group therapy.	MI,ID 575	DD	Emergency within 15 minutes of phone contact. Urgent: within 1 hour of presentation or 24 hours of phone contact routine: within 4 weeks of request for appointment
Peer support services	A program provided by a peer support specialist including but not limited to education and information, individual advocacy, family support groups, crisis response, and respite to assist individuals in achieving stability in the community.	MI,ID 320	DD	Individuals receiving recovery services shall not have to travel more than 30 miles if residing in urban area or 45 miles is residing in rural area

Personal emergency response system	An electronic device connected to a 24-hour staffed system which allows the individual to access assistance in the event of an emergency.	MI,ID 35	DD	Standardized Assessment support the need for this service
Prevocational services	Services that focus on developing generalized skills that prepare an individual for employment. Prevocational training topics include but are not limited to attendance, safety skills, following directions, and staying on task.	MI,ID 53	DD	Standardized Assessment support the need for this service
Respite Services	A temporary period of relief and support for individuals and their families provided in a variety of settings. The intent is to provide a safe environment with staff assistance for individuals who lack an adequate support system to address current issues related to a disability. Respite may be provided for a defined period of time; respite is either planned or provided in response to a crisis.	MI,ID 35	DD	Standardized Assessment support the need for this service

Supported Employment	An approach to helping individuals participate as much as possible in competitive work in integrated work settings that are consistent with the strengths, resources, priorities, concerns, abilities, capabilities, interests, and informed choice of the individuals. Services are targeted for individuals with significant disabilities for whom competitive employment has not traditionally occurred; or for whom competitive employment has been interrupted or intermittent as a result of a significant disability including either individual or group supported employment, or both, consistent with evidence-based practice standards published by the Substance Abuse and Mental Health Services Administration.	MI,ID 88	DD 4	The initial referral shall take place within 60 days of the individuals request of support for employment
Supported Community Living Services	Services provided in a non-institutional setting to adult persons with mental illness, mental retardation, or developmental disabilities to meet the persons' daily living needs.	MI,ID 262	DD 2	First appointment shall occur within 4 weeks of the request For HCBS and Habilitation sight services funding is limited to 90 days to allow for Medicaid eligibility to be established
Twenty four hour crisis response		MI,ID 807	DD	24 hours a day, 365 days a year provided through community mental health centers
Commitment Related (Evaluations, Sheriff Transport, Legal Representation, Mental Health Advocates	Court ordered services related to mental health commitments Attorney Fees will be paid at the amount established in IAC 815.7(4)	MI,ID 522	DD	Court order Financial eligibility will not apply to these cost centers
Priority 2 or Beyond Core Services	Description	Target Pop	Add'l Pop	Conditions

Voluntary Dual Diagnosis treatment (Mount Pleasant)	Treatment services for severe mental illness (mainly psychotic disorders) and problematic drug and/or alcohol use.			Currently not funded by Region
Transportation	Transportation to day habilitation and vocational programs			Currently not funded by Region
Supported Housing	Access to the support services to retain housing in a private and secure place like other members of the community with the same rights and responsibilities	MI,ID	DD	Must have applied for Social Security Benefits, signed an Interim Assistance Reimbursement with a county or the region and submitted a medical exemption for Medicaid
Information; Referral Services	Service that informs individuals of available services and programs	MI,ID 606	DD 10	No requirement
Public Education Services	To educate the general public about the realities of mental health and mental illness.	MI,ID 551	DD 10	No Requirement
Homemaker services	Homemaking and personal care services			Standardized Assessment support the need for this service
Prescription Medicine	Prescription psychiatric medications for persons having a mental health diagnosis			Currently not funded by Region
Residential Care Facilities	Community facility providing care and treatment	MI,ID 88	DD	Standardized functional assessment must support the need for services of the type and frequency identified in the individual's case plan. Funding is limited to 90 days to allow for individualized and integrated service eligibility to be established.

Peer Drop In	Program that offers a safe, supportive environment within the community for individuals who have experienced mental/emotional problems.	MI,ID 438	DD 10	No Requirement
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County, regional, private third party payment, and state funding may be a resource or funding mechanisms for some of the above identified services. SEIL will assist in identifying funding structures (including regional service expenditure funds) that will work congruently with each other to derive successful outcomes. The state identified assessment tool will direct the level of care need and individualized treatment services required to facilitate integration and independence.

Budget FY15

0010-25-4021-000-37500	CASE MANAGEMENT/ 100% COUNTY	121765.00
Service Management Expenses may be here or in General Administration COA Codes depending on how your county budgets this expense, as long as it relates to the Core Services		
0010-25-4022-000-10000	SERVICE MANAGEMENT/ 100% COUNTY/SALARY OF REGULAR EMPLOYEES	90804.00
0010-25-4022-000-10100	SERVICE MANAGEMENT/ 100% COUNTY/WAGES OF TEMP & PT EMPLOYEES	38929.00
0010-25-4022-000-11000	SERVICE MANAGEMENT /100% COUNTY/FICA	10022.00
0010-25-4022-000-11100	SERVICE MANAGEMENT /100% COUNTY/IPERS	11952.00

0010-25-4022-000-11300	SERVICE MANAGEMENT/100% COUNTY/EMPLOYEE GROUP INSURANCE	18755.00
0010-25-4022-000-11700	SERVICE MANAGEMENT/100% COUNTY/OTHER BENEFITS	900.00
0010-25-4022-000-26000	SERVICE MANAGEMENT/100% COUNTY/STATIONARY/FORMS/ GENERAL OFFICE SUPPLIES	100.00
0010-25-4022-000-40200	SERVICE MANAGEMENT/100% COUNTY/TYPING, PRINTING, & BINDING SERVICES	100.00
0010-25-4022-000-41200	SERVICE MANAGEMENT/100% COUNTY/POSTAGE & MAILING	100.00
0010-25-4022-000-41300	SERVICE MANAGEMENT/100% COUNTY/MILEAGE & OTHER TRAVEL EXPENSES	100.00
0010-25-4022-000-41400	SERVICE MANAGEMENT/100% COUNTY/TELECOMMUNICATIO N SERVICES(TELEPHONE, PAGERS, INTERNET, CELL PHONES)	100.00
0010-25-4022-000-42000	SERVICE MANAGEMENT/100% COUNTY/ACCOUNTING, AUDITING & CLERICAL SERVICES	100.00
0010-25-4022-000-42200	SERVICE MANAGEMENT/100% COUNTY/EDUCATIONAL & TRAINING SERVICES (SCHOOL OF INSTRUCTION, REGISTRATION FEES, SAFETY TRAINING)	100.00

0010-25-4022-000-48000	SERVICE MANAGEMENT/100% COUNTY/DUES & MEMBERSHIP	5500.00
0010-25-4022-000-63600	SERVICE MANAGEMENT/100% COUNTY/OFFICE EQUIP & FURNITURE (MACHINERY & EQUIPMENT)	100.00
0010-25-4023-000-37600	CRISIS CARE COORDINATION/COORDINATION SERVICES	185240.00
0010-25-4024-000-37600	HEALTH HOMES COORDINATION/COORDINATION SERVICES	179100.00
0010-25-4031-000-35200	TRANSPORTATION(Non-Sheriff)/AMBULANCE	5000.00
0010-25-4032-000-32000	SUPPORT/HOME HEALTH AIDES	32500.00
0010-25-4032-000-32200	SUPPORT/PERSONAL EMERGENCY RESPONSE SYSTEM	49000.00
0010-25-4032-000-32500	SUPPORT/RESPIRE SERVICES	37000.00
0010-25-4032-000-32800	SUPPORT/HOME & VEHICLE MODIFICATION	30000.00
0010-25-4032-000-32900	SUPPORT/SUPPORTED COMMUNITY LIVING	478000.00

0010-25-4032-000-39900	SUPPORT/HOME & VEHICLE MODIFICATION	13000.00
0010-25-4041-000-30600	TREATMENT SERVICES/PHYSIOLOGICAL TRTMT/PRESCRIPTION MEDICINE	3000.00
0010-25-4042-000-30500	PSYCHOTHERAPEUTIC TRTMT(NON- CRISIS)/OUTPATIENT	674000.00
0010-25-4042-000-30600	PSYCHOTHERAPEUTIC TRTMT(NON-CRISIS)/MED PRESCRIBING	55000.00
0010-25-4042-000-39900	PSYCHOTHERAPEUTIC TRTMT(NON-CRISIS)/OTHER	13100.00
0010-25-4043-000-30100	EVALUATION(NON- CRISIS)/ASSESSMENT & EVALUATION	145600.00
0010-25-4044-000-30100	CRISIS SERVICES/CRISIS EVALUATION	156000.00
0010-25-4044-000-30400	CRISIS SERVICES/EMERGENCY CARE	1075000.00
0010-25-4044-000-30500	CRISIS SERVICES/COMMUNITY BASED CRISIS INTERVENTION SERVICES	755000.00
0010-25-4044-000-34600	CRISIS SERVICES/TELEPHONE CRISIS SERVICES	17000.00

0010-25-4045-000-32300	PEER FAMILY SUPPORT/FAMILY SUPPORT	137000.00
0010-25-4045-000-36600	PEER FAMILY SUPPORT/PEER SUPPORT SERVICES	165000.00
0010-25-4043-000-37300	PEER FAMILY SUPPORT/FAMILY PSYCHOEDUCATION	62000.00
0010-25-4050-000-36000	VOCATIONAL & DAY SERVICES/SHELTERED WORKSHOP SERVICES	2500.00
0010-25-4050-000-36200	VOCATIONAL & DAY SERVICES/PREVOCATIONAL SERVICES	39772.00
0010-25-4050-000-36400	VOCATIONAL & DAY SERVICES/JOB DEVELOPMENT	71500.00
0010-25-4050-000-36800	VOCATIONAL & DAY SERVICES/INDIVIDUAL SUPPORTED EMPLOYMENT	17000.00
0010-25-4050-000-36900	VOCATIONAL & DAY SERVICES/GROUP SUPPORTED EMPLOYMENT	2000.00
0010-25-4050-000-39900	VOCATIONAL & DAY SERVICES/DAY HABILITATION	45000.00
0010-25-4071-000-31900	INSTITUTIONAL/HOSPITAL&CO MMITMENT SERVICES/STATE MENTAL HEALTH INSTITUTES/INPATIENT-STATE	325100.00

	MENTAL HEALTH INSTITUTES	
0010-25-4073-000-31900	INSTITUTIONAL/HOSPITAL&COMMITMENT SERVICES/OTHER PUBLIC/PRIVATE HOSPITALS/INPATIENT/COMMUNITY HOSPITAL	312000.00
0010-25-4073-000-39900	INSTITUTIONAL/HOSPITAL&COMMITMENT SERVICES/OTHER PUBLIC/PRIVATE HOSPITALS/OTHER	78856.00
0010-25-4074-000-30000	INSTITUTIONAL/HOSPITAL&COMMITMENT SERVICES/COMMMITMENTS/DIAGNOSTIC EVALUATIONS RELATED TO COMMITMENT	177000.00
0010-25-4074-000-35300	INSTITUTIONAL/HOSPITAL&COMMITMENT SERVICES/COMMITMENTS/SHERIFF TRANSPORTATION	140500.00
0010-25-4074-000-39300	INSTITUTIONAL/HOSPITAL&COMMITMENT SERVICES/COMMITMENTS/LEGAL REPRESENTATION FOR COMMITMENT	83600.00
0010-25-4074-000-39900	INSTITUTIONAL/HOSPITAL&COMMITMENT SERVICES/COMMITMENTS/OTHER	5000.00
MH Advocate Services may be itemized or budgeted/paid as lump sum		
0010-25-4075-000-39500	INSTITUTIONAL/HOSPITAL&COMMITMENT SERVICES/MENTAL HEALTH ADVOCATES/GENERAL NOTE: LUMP SUM FOR MH ADVOCATE	189835.00

0010-25-4221-000-37500	CASE MANAGEMENT/ 100% COUNTY	26000.00
Service Management Expenses may be here or in General Administration COA Codes depending on how your county budgets this expense, as long as it relates to the Core Services		
0010-25-4223-000-37600	CRISIS CARE COORDINATION/COORDINATION SERVICES	28000.00
0010-25-4224-000-37600	HEALTH HOMES COORDINATION/COORDINATION SERVICES	28000.00
0010-25-4232-000-32000	SUPPORT/HOME HEALTH AIDES	15500.00
0010-25-4232-000-32200	SUPPORT/PERSONAL EMERGENCY RESPONSE SYSTEM	22500.00
0010-25-4232-000-32500	SUPPORT/RESPIRE SERVICES	27007.00
0010-25-4232-000-32800	SUPPORT/HOME & VEHICLE MODIFICATION	15000.00
0010-25-4232-000-32900	SUPPORT/SUPPORTED COMMUNITY LIVING	114600.00

0010-25-4232-000-39900	SUPPORT/HOME & VEHICLE MODIFICATION	9000.00
0010-25-4242-000-30500	PSYCHOTHERAPEUTIC TRTMT(NON-CRISIS)/OUTPATIENT	29000.00
0010-25-4242-000-30600	PSYCHOTHERAPEUTIC TRTMT(NON-CRISIS)/MED PRESCRIBING	5500.00
0010-25-4242-000-39900	PSYCHOTHERAPEUTIC TRTMT(NON-CRISIS)/OTHER	2500.00
0010-25-4243-000-30100	EVALUATION(NON-CRISIS)/ASSESSMENT & EVALUATION	22500.00
0010-25-4244-000-30100	CRISIS SERVICES/CRISIS EVALUATION	26500.00
0010-25-4244-000-30400	CRISIS SERVICES/EMERGENCY CARE	52000.00
0010-25-4244-000-30500	CRISIS SERVICES/COMMUNITY BASED CRISIS INTERVENTION SERVICES	35500.00
0010-25-4244-000-34600	CRISIS SERVICES/TELEPHONE CRISIS SERVICES	4000.00
0010-25-4245-000-32300	PEER FAMILY SUPPORT/FAMILY SUPPORT	19000.00

0010-25-4245-000-36600	PEER FAMILY SUPPORT/PEER SUPPORT SERVICES	19000.00
0010-25-4243-000-37300	PEER FAMILY SUPPORT/FAMILY PSYCHOEDUCATION	17000.00
0010-25-4250-000-36000	VOCATIONAL & DAY SERVICES/SHELTERED WORKSHOP SERVICES	100.00
0010-25-4250-000-36200	VOCATIONAL & DAY SERVICES/PREVOCATIONAL SERVICES	50690.00
0010-25-4250-000-36400	VOCATIONAL & DAY SERVICES/JOB DEVELOPMENT	7000.00
0010-25-4250-000-36800	VOCATIONAL & DAY SERVICES/INDIVIDUAL SUPPORTED EMPLOYMENT	19000.00
0010-25-4250-000-36900	VOCATIONAL & DAY SERVICES/GROUP SUPPORTED EMPLOYMENT	14000.00
0010-25-4250-000-39900	VOCATIONAL & DAY SERVICES/DAY HABILITATION	34500.00
0010-25-42064-000-31400	LICENSED/CERIFIED LIVING ARRANGEMENTS/COMMUNITY BASED SETTINGS 6 & OVER BEDS/RCF LICENSE 1-5 BEDS	100.00
0010-25-4271-000-31900	INSTITUTIONAL/HOSPITAL&COMMUNITMENT SERVICES/STATE MENTAL HEALTH INSTITUTES/INPATIENT-STATE	80000.00

	MENTAL HEALTH INSTITUTES	
0010-25-4273-000-31900	INSTITUTIONAL/HOSPITAL&CO MMITMENT SERVICES/OTHER PUBLIC/PRIVATE HOSPITALS/INPATIENT/COMMU NITY HOSPITAL	85000.00
0010-25-4273-000-39900	INSTITUTIONAL/HOSPITAL&CO MMITMENT SERVICES/OTHER PUBLIC/PRIVATE HOSPITALS/OTHER	10000.00
0010-25-4274-000-30000	INSTITUTIONAL/HOSPITAL&CO MMITMENT SERVICES/COMMMITMENTS/DI AGNOSTIC EVALUATIONS RELATED TO COMMITMENT	24500.00
0010-25-4274-000-35300	INSTITUTIONAL/HOSPITAL&CO MMITMENT SERVICES/COMMITMENTS/SHER IFF TRANSPORTATION	14750.00
0010-25-4274-000-39300	INSTITUTIONAL/HOSPITAL&CO MMITMENT SERVICES/COMMITMENTS/LEGA L REPRESENTATION FOR COMMITMENT	11600.00
0010-25-4274-000-39900	INSTITUTIONAL/HOSPITAL&CO MMITMENT SERVICES/COMMITMENTS/OTH ER	3500.00
MH Advocate Services may be itemized or budgeted/paid as lump sum		
0010-25-4275-000-39500	INSTITUTIONAL/HOSPITAL&CO MMITMENT SERVICES/MENTAL HEALTH ADVOCATES/GENERAL NOTE: LUMP SUM FOR MH ADVOCATE	18848.00

0010-25-4411-000-10000	GENERAL ADMINISTRATION/DIRECT ADMINISTRATIVE/SALARY OF REGULAR EMPLOYEES	384751.00
0010-25-4411-000-10100	GENERAL ADMINISTRATION/DIRECT ADMINISTRATIVE/WAGES OF TEMP&PT EMPLOYEES	56596.00
0010-25-4411-000-10200	GENERAL ADMINISTRATION/DIRECT ADMINISTRATIVE/LONGEVITY PAY	4800.00
0010-25-4411-000-10400	GENERAL ADMINISTRATION/DIRECT ADMINISTRATIVE/OVERTIME & SHIFT PAY	2000.00
0010-25-4411-000-10600 (HENRY ONLY)	GENERAL ADMINISTRATION/DIRECT ADMINISTRATIVE/SALARY OF CLERK	43025.00
0010-25-4411-000-11000	GENERAL ADMINISTRATION/DIRECT ADMINISTRATIVE/FICA	43748.00
0010-25-4411-000-11100	GENERAL ADMINISTRATION/DIRECT ADMINISTRATIVE/IPERS	50525.00
0010-25-4411-000-11300	GENERAL ADMINISTRATION/DIRECT ADMINISTRATIVE/EMPLOYEE GROUP INSURANCE	139279.00
0010-25-4411-000-11600	GENERAL ADMINISTRATION/DIRECT ADMINISTRATIVE/STATE UNEMPLOYMENT CONTRIBUTION	300.00

0010-25-4411-00-11800 (LOUISA ONLY)	GENERAL ADMINISTRATION/DIRECT ADMINISTRATION/LIFE INSURANCE - CO SHARE	32.00
0010-25-4411-000-23200	GENERAL ADMINISTRATION/DIRECT ADMINISTRATIVE/CUSTODIAL SUPPLIES	1200.00
0010-25-4411-000-25000	GENERAL ADMINISTRATION/DIRECT ADMINISTRATIVE/FUELS(MOTO R VEHICLE SUPPLIES)	2678.00
0010-25-4411-000-25400	GENERAL ADMINISTRATION/DIRECT ADMINISTRATIVE/MINOR MOTOR VEHICLE PARTS & ASSESSORIES	2000.00
0010-25-4411-000-26000	GENERAL ADMINISTRATION/DIRECT ADMINISTRATIVE/STATIONARY /FORMS/GENERAL OFFICE SUPPLIES	15403.00
0010-25-4411-000-26200	GENERAL ADMINISTRATION/DIRECT ADMINISTRATIVE/INFORMATIO N TECHNOLOGY SUPPLIES	5000.00
0010-25-4411-000-29000	GENERAL ADMINISTRATION/DIRECT ADMINISTRATIVE/MINOR EQUIPMENT & HAND TOOLS	1000.00
0010-25-4411-000-40000	GENERAL ADMINISTRATION/DIRECT ADMINISTRATIVE/OFFICIAL PUBLICATIONS & LEGAL NOTICES	1000.00
0010-25-4411-000-41200	GENERAL ADMINISTRATION/DIRECT ADMINISTRATIVE/POSTAGE & MAILING	4100.00

0010-25-4411-000-41300	GENERAL ADMINISTRATION/DIRECT ADMINISTRATIVE/MILEAGE & OTHER TRAVEL EXPENSES	16050.00
0010-25-4411-000-41400	GENERAL ADMINISTRATION/DIRECT ADMINISTRATIVE/TELECOMMUNIC ATION SERVICES(TELEPHONE, PAGERS, INTERNET, CELL PHONES)	17600.00
0010-25-4411-000-42000	GENERAL ADMINISTRATION/DIRECT ADMINISTRATIVE/ACCOUNTIN G, AUDITING & CLERICAL	1000.00
0010-25-4411-000-42100	GENERAL ADMINISTRATION/DIRECT ADMINISTRATIVE/INFORMATIO N TECHNOLOGY SERVICES	15442.00
0010-25-4411-000-42200	GENERAL ADMINISTRATION/DIRECT ADMINISTRATIVE/EDUCATIONA L & TRAINING SERVICES	6700.00
0010-25-4411-000-42300	GENERAL ADMINISTRATION/DIRECT ADMINISTRATIVE/ENGINEERING SERVICES	69.00
0010-25-4411-000-42800	GENERAL ADMINISTRATION/DIRECT ADMINISTRATIVE/MEDICAL & HEALTH SERVICES	200.00
0010-25-4411-000-42900	GENERAL ADMINISTRATION/DIRECT ADMINISTRATIVE/PLANNING & MANAGEMENT CONSULTANTS	2000.00
0010-25-4411-000-43000	GENERAL ADMINISTRATION/DIRECT ADMINISTRATIVE/NATURAL/LP GAS, FUEL OIL	450.00

0010-25-4411-000-43100	GENERAL ADMINISTRATION/DIRECT ADMINISTRATIVE/ELECTRIC POWER	1700.00
0010-25-4411-000-43200	GENERAL ADMINISTRATION/DIRECT ADMINISTRATIVE/WATER & SEWER	2030.00
0010-25-4411-000-44000	GENERAL ADMINISTRATION/DIRECT ADMINISTRATIVE/MOTOR VEHICLE EQUIP(REPAIR & MAINTENANCE)	1600.00
0010-25-4411-000-44100	GENERAL ADMINISTRATION/DIRECT ADMINISTRATIVE/BUILDINGS(RE PAIR & MAINTENANCE)	15050.00
0010-25-4411-000-44400	GENERAL ADMINISTRATION/DIRECT ADMINISTRATIVE/OFFICE & INFORMATION TECHNOLOGY EQUIPMENT(REPAIR & MAINTENANCE)	2222.00
0010-25-4411-000-44700	GENERAL ADMINISTRATION/DIRECT ADMINISTRATIVE/MISCELLANE OUS(REPAIR & MAINTENANCE)	2500.00
0010-25-4411-000-46000	GENERAL ADMINISTRATION/DIRECT ADMINISTRATIVE/TORT LIABILITY	2573.00
0010-25-4411-000-46200	GENERAL ADMINISTRATION/DIRECT ADMINISTRATIVE/REAL PROPERTY INSURANCE	288.00
0010-25-4411-000-46400	GENERAL ADMINISTRATION/DIRECT ADMINISTRATIVE/WORKER'S COMP INSURANCE SERVICES	1786.00

0010-25-4411-000-46500	GENERAL ADMINISTRATION/DIRECT ADMINISTRATIVE/LIFE INSURANCE	148.00
0010-25-4411-000-46800 (LOUISA ONLY)	GENERAL ADMINISTRATION/DIRECT ADMINISTRATION/MOTOR VEHICLE INSURANCE	546.00
0010-25-4411-000-47400	GENERAL ADMINISTRATION/DIRECT ADMINISTRATIVE/EXTERMINATI ON SERVICES	30.00
0010-25-4411-000-48000	GENERAL ADMINISTRATION/DIRECT ADMINISTRATIVE/DUES & MEMBERSHIPS SERVICES	39907.00
0010-25-4411-000-48900	GENERAL ADMINISTRATION/DIRECT ADMINISTRATIVE/MISCELLANE OUS	1000.00
0010-25-4411-000-63200	GENERAL ADMINISTRATION/DIRECT ADMINISTRATIVE/INFORMATIO N TECHNOLOGY HARDWARE(MACHINERY & EQUIP)(CAPITAL ONLY)	13800.00
0010-25-4411-000-63600	GENERAL ADMINISTRATION/DIRECT ADMINISTRATIVE/OFFICE EQUIP & FURNITURE(CAPITAL ONLY)	5100.00
0010-25-4412-000-42100	PURCHASED ADMINISTRATIVE/INFORMATIO NAL TECHNOLOGY SERVICES	7000.00
0010-25-4412-000-42500	PURCHASED ADMINISTRATIVE/LEGAL & COURT RELATED SERVICES	35000.00

0010-25-4412-000-48900	PURCHASED ADMINISTRATIVE/MISCELLANEOUS	32083.00
0010-25-4413-000-95000	DISTRIBUTION TO THE MHDS REGIONAL FISCAL AGENT/DISBURSEMENTS TO OTHER GOVERNMENTS/TAX & FEE DISBURSEMENTS TO OTHER GOVERNMENTS	1101732.00
0010-25-4413-000-95100	DISTRIBUTION TO THE MHDS REGIONAL FISCAL AGENT/DISBURSEMENTS TO OTHER GOVERNMENTS/COUNTY DISBURSEMENT TO MHDS REGIONAL FISCAL AGENT	60488.00
	TOTALS	9,090,856.00

FY15 Revenues

County	\$47.28 Per Capita Levy	FY15 Max Levy	SPP – Direct Deposit to County Fund	Equalization – Direct Deposit to Region Fund	Per Capita – Deposited to Region Fund	FY15 Budgeted Expenditures
Des Moines	1,907,275	1,751,030	86,420	156,245	40,340	2,078,226
Henry	956,758	846,381	25,215	110,377	20,236	1,749,546
Jefferson	797,472	607,300	43,042	190,172	16,867	794,315
Keokuk	490,483	490,075	12,087	408	10,374	490,075
Lee	1,683,972	1,683,972	733,102	0	35,617	2,452,219
Louisa	533,224	533,224	1,299	0	11,278	533,224
Van Buren	352,189	314,328	1,291	37,861	7,449	212,110
Washington	1,036,094	781,141	94,638	254,953	21,914	781,141
TOTALS	7,757,467	7,007,451	997,094	750,016	164,075	9,090,856

Fund Balance Transfer Total to Region Funds: \$336,295.00

Financial Forecasting

Historical service utilization is the starting point for all financial projections. However, recent changes in the system including transition to residency, the addition of new services, and the Iowa Health and Wellness Plan have provided challenges to using historic data."

Throughout the year SEIL Governance Board, staff, the regional advisory board and local stakeholders will identify unmet needs and areas for service development. Any service development will take into account legislative action that will have implications for the SEIL financial strategy in meeting the needs of the MH/DS population.

Provider Reimbursement Provisions

Each service provider shall provide monthly billing invoices and other information requested of the provider for utilization review. The monthly billings shall include the following information:

- Name and unique identifier of each individual served during the reporting period.
- Number of units of service delivered to each individual served.
- When requested, attendance records.
- Unit rate and total cost of the units provided to each individual co-payment or other charges billed to other sources shown as deductions on the billing.
- Actual amount to be charged to the Region for each individual for the period.
- The invoice must contain the provider name, address, invoice date, invoice number and signature.

SEIL staff shall review the billings and additional utilization information in comparison with service funding authorizations in place. Services billed without service funding authorization shall be deducted from the billing.

All eligible bills shall be submitted no later than 60 days after the month the service was provided. Submitted invoices shall be paid according to the County Auditor claim cycle. This should usually occur within 60 days of receipt of the bill unless unforeseen circumstances exist or additional documentation is required. No billings received more than 60 days after the close of the fiscal year in which the service was provided shall be considered for payment by SEIL unless there is a statutory obligation. Fiscal year for SEIL is July 1 – June 30.

SEIL uses a mix of fee-for-service, and capitated case rates for most of its services. It provides block grants only for specific population based activities where billing by individual served is impossible or impracticable.

SEIL intends to partner with the Department of Human Services to help incorporate all sources of funding including medical assistance program funding, so that a person can receive benefits conducive to a whole person approach to health and wellness.

SEIL service contracts require that all providers meet all applicable licensure, accreditations or certification standards; however, SEIL will make serious efforts to stimulate access to more natural supports in its service provider network. Successful attainment of positive outcomes,

consumer and family satisfaction, cost effective measures are the most important factors in continued network participation. SEIL has identified access points within each county of the region congruent with the physical location of that counties' disability service coordinator to assist individuals or their representatives to apply for services.

SEIL has identified the following providers currently contracting and/or in business association with their respective host county and have shared their interest and intent to work with the SEIL. Additional providers may be added throughout the year as services are developed to meet the continuum of service needs of individuals.

Agency	Agency
Bridgeway	Home Caring
Counseling Associates	Hope Haven Area Development Corp.
Dr. Kantamneni	Insight Partnership Group
Dr. Ordon (FM Physician and Surgeons)	Iowa Home Based Services
DHS Targeted Case Management	Mental Health Institute
Family Behavioral Healthcare of Iowa	Optimae Life Services
First Resources	Saint Luke's Hospital
Foundation 2 Crisis Center	Southeast Iowa Case Management
Great River Medical Center	Southeast Iowa Regional Planning
Great River Mental Health	Young House Family Services
Henry County Public Health	
Higgins and Associates	
Hillcrest	