



Iowa Department of Human Services

Terry E. Branstad
Governor

Kim Reynolds
Lt. Governor

Charles M. Palmer
Director

3/30/15

Pamela Ragar
301 Navaho Dr
Keokuk IA 52627

Dear Pamela,

This letter is in regards to the 3/24/15 compliance check of your Level B, Registered Child Development Home. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. The following areas were out of compliance at the time of my visit:

110.5(1) Conditions in the home are safe, sanitary, and free of hazards.

Pamela needs to flush her toilet in the bathroom that the daycare children use; unplug curling iron from upstairs bathroom; lock up two long guns and loose ammo that is displayed next to staircase going to the upstairs floor.

110.5(1)h A safe outdoor play area is maintained in good condition throughout the year.

Pamela needs to remove fire extinguisher from picnic table; roll up hose and remove power washer from area; remove loose fence panel; place boat further away from play area; fix or replace riding tractor toy with cracked seat; repair or replace sandcastle toys; fix cracked corner at bottom of Little Tikes slide.

110.5(1)h Is kept free from litter, rubbish and flammable materials.

Pamela needs to remove dog feces from outdoor play area.

110.5(1)j The plans shall clearly map building evacuation routes in case of fire, a safe place indoors in case of tornado, and flood shelter areas.

Pamela needs to add address for evacuation area to her plan on the front door.

110.5(1)q All animal waste is immediately removed from the children's areas and properly disposed of.

Pamela needs to remove dog feces from her outdoor play area.

110.5(3) Activity Program.

110.5(3)e All play equipment and materials are in a safe condition, for both indoor and outdoor activities.

See 110.5(1) h.

110.5(8) Children's Files

110.5(8) An individual file is maintained for each child and updated annually or when there are changes. Each file contains:

110.5(8)c A signed medical consent from the parent authorizing emergency treatment.

Need update for S.H., B.P.

110.5(8)e For infants and preschoolers: A statement of health signed by a physician submitted annually.

Need updated physical for B.P.

110.5(8)i Written permission from the parent(s) for their child to attend activities away from the child development home. It must include times of arrival and departure, destination, and person(s) responsible for the child.

Need update for S.H., B.P. Need date on form for M.R.

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. **Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations by 5/14/15.**

Based on the items out of compliance listed above, you will be required to have a recheck or follow up visit to your home. This visit will occur sometime on or after **5/14/15**.

Please do not hesitate to contact me at DHS at (319) 208-5521 if you have any questions regarding this letter.

Sincerely,

Chad Reckling
Social Worker II

MACHELLE PEZLEY
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Social Work Supervisor

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 1-866-324-3236

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you need to use only DHS approved training and only 12 hours can be by self-study. You can access the approved training by going to http://www.dhs.state.ia.us/Consumers/Child_Care/Professional_Development.html and you can sign up for training at <https://ccmis.dhs.state.ia.us/trainingregistry/>

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income

tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).