



# Iowa Department of Human Services

Terry E. Branstad  
Governor

Kim Reynolds  
Lt. Governor

Charles M. Palmer  
Director

07/07/14

Rachel Ginger-Klein  
1104 9<sup>th</sup> St  
Sheldon, Iowa 51201

Dear Child Care Provider:

This letter is in regards to the 07/03/14 compliance check of your Level B, Registered Child Development Home. You were determined to be in compliance with all mandated regulatory requirements of a Registered Child Development Home, as outlined in Iowa Code Chapter 237A and Iowa Administrative Code Chapter 110. Thank you for the valuable service provided to working families in Iowa.

If you have any questions, please contact me at 1-866-336-2555 ext 2409 or email me at [kheneke@dhs.state.ia.us](mailto:kheneke@dhs.state.ia.us).

Sincerely,

Kim Heneke BSW SWII  
Dickinson County Department of Human Service  
1802 Hill Ave  
Suite 2401  
Spirit Lake, Iowa 51360

Anne Matthai- Social Work Supervisor

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 712-330-6896.

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you need to use only DHS approved training and only 12 hours can be by self-study. You can access the approved training by going to [http://www.dhs.state.ia.us/Consumers/Child\\_Care/Professional\\_Development.html](http://www.dhs.state.ia.us/Consumers/Child_Care/Professional_Development.html) and you can sign up for training at <https://ccmis.dhs.state.ia.us/trainingregistry/>

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1); Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA)