



STATE OF IOWA

TERRY E. BRANSTAD, GOVERNOR
KIM REYNOLDS, LT. GOVERNOR

DEPARTMENT OF HUMAN SERVICES
CHARLES M. PALMER, DIRECTOR
THOMAS C. BOUSKA, SERVICE AREA MANAGER

09/27/13

Tiffany Harper
423 N Mickley
Paullina, Iowa 51046

Dear Child Care Provider,

This letter is in regards to the 09/26/13 compliance check of your Level B, Registered Child Development Home. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. The following areas were out of compliance at the time of my visit:

During the compliance check you said that you would be quitting child care in January, 2014. As we discussed, please notify me at kheneke@dhs.state.ia.us regarding the date you wish your child care registration to be closed. I have enclosed a self-addressed envelope for you to return your child care registration.

You needed signed and dated immunization forms on your children and one of your child care children.

Your assistant needed an updated certification of two hours of approved training relating to identification and reporting of child abuse.

Due to your quick response in correcting the above deficiencies you are found to be in compliance in all areas of a Level B Registered Child Care Development Home. Congratulations.

Please do not hesitate to contact me at DHS at 1-866-336-2555 ext 2409 if you have any questions regarding this letter.

Sincerely,

Kim Heneke BSW SWII
Dickinson County Department of Human Services
1802 Hill Ave
Suite 2401
Spirit Lake, Iowa 51360

1-866-336-2555 ext 2409

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 1-800-945-9778.

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you need to use only DHS approved training and only 12 hours can be by self-study. You can access the approved training by going to http://www.dhs.state.ia.us/Consumers/Child_Care/Professional_Development.html and you can sign up for training at <https://cmis.dhs.state.ia.us/trainingregistry/>

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).