



Iowa Department of Human Services

Terry E. Branstad
Governor

Kim Reynolds
Lt. Governor

Charles M. Palmer
Director

10/13/15

Karli Schoenfeld
275 22nd Ave N
Clinton, IA 52732

Dear Child Care Provider,

This letter is in regards to the 10/9/15 compliance check of your Level B, Registered Child Development Home. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. The following areas were out of compliance at the time of my visit:

FINDINGS: *Identify FINDINGS in each area of non-compliance.*

441 IAC 110.5(1) Conditions in the home are safe, sanitary, and free of hazards.

Non-compliance items marked below.

441 IAC 110.5(1)"j" Emergency plans in case of man-made or natural disaster shall be written and posted by the primary and secondary exits. The plans shall clearly map building evacuation routes and tornado and flood shelter areas.

Need emergency plans at back door and basement exits.

441 IAC 110.5(1)"o" Smoking and the use of tobacco products shall be prohibited at all times in the home and in every vehicle in which children receiving care in the home are transported. Smoking and the use of tobacco products shall be prohibited in the outdoor play area during the home's hours of operation. Nonsmoking signs shall be posted at every entrance of the child care home and in every vehicle used to transport children.

All signs shall include:

- (1) The telephone number for reporting complaints, and
- (2) The Internet address of the department of public health (www.iowasmokefreeair.gov)

Need no smoking signs at back door and basement exits.

441 IAC 110.5(1)"p" Children under the age of one year shall be placed on their backs when sleeping unless otherwise authorized in writing by a physician.

During my compliance visit on 10/9/15, an infant was lying on an adult bed. I requested you remove the child before he went to sleep. You also had a child sleeping on the 2nd floor and you brought that child down stairs. We discussed safe sleep and the fact this home does not have a second exit upstairs, so you cannot use the upstairs for childcare. I left information on safe sleep practices. You will need to sign up for the safe sleep class when offered.

441 IAC 110.5(1)"q" Providers shall inform parents of the presence of any pet in the home.

Each dog or cat in the household shall undergo an annual health examination by a licensed veterinarian.

Acceptable veterinary examinations shall be documented on Form 470-5153, Veterinary Health Certificate.

This examination shall verify that the animal's routine immunizations, particularly rabies, are current and that

the animal shows no evidence of endoparasites (roundworms, hookworms, whipworms) and ectoparasites (fleas, mites, ticks, lice).

Lola and Oscar need updated pet exams. All pet records need to be on required form 470-5153.

441 IAC 110.5(2)“b” (1) Certificates or training verification and record check documentation. During the first year of registration, the provider shall receive a minimum of 12 hours of training from one or more of the following content areas. The provider shall receive at least 6 of these hours in a group setting. A provider shall not use a specific training or class to meet minimum continuing education requirements more than one time every five years

Need training hours. Only 2 hours have been completed. Registered for training on 10/13, 11/5 & 11/9.

During the second year of registration and each succeeding year, twelve hours of approved training. At least six hours shall be in a group setting.

Need training hours. Only 2 hours have been completed. Registered for training on 10/13, 11/5 & 11/9.

A provider who submits documentation from a child care resource and referral agency that the provider has completed the Iowa Program for Infant/Toddler Care (IA PITC), ChildNet, or Beyond Business Basics training series may use those hours to fulfill a maximum of two years’ training requirements, not including first-aid and mandatory reporter training

May want to consider taking ChildNet 2.0. Since the training has been revised, you may take it for training credit even if you have taken it in the last 5 years. I have asked Kathy Richmond to notify you when the safe sleep class is available.

441 IAC 110.5(2)“b”(2) Documentation from the department confirming the record checks required under 441 IAC 110.7(3) have been completed and authorizing or conditionally limiting the person’s involvement with child care. **Need to locate for Karli & Jacob, if you cannot, contact DHS registration unit at 866/448-4605.**

441 IAC 110.5(8) “d”. An admission physical examination report signed by a licensed physician or designee in a clinic supervised by a licensed physician

(1) The date of the physical examination shall not be more than 12 months before the child’s first day of attendance at the child development home.

(2) The written report shall include past health history, status of present health, allergies and restrictive conditions, and recommendations for continued care when necessary.

(3) For a child who is five years of age or older and enrolled in school, a statement of health status signed by the parent or legal guardian may be substituted for the physical examination report.

(4) The examination report or statement of health status shall be on file before the child’s first day of care

Need physicals for GG & EG

441 IAC 110.5(8) “g”. A signed and dated immunization certificate provided by the state department of public health. For the school-age child, a copy of the most recent immunization record shall be acceptable.

Need to update HW

Suggestions for Improvement:

Infant was asleep on adult bed during compliance visit. Discussion about safe sleep took place. Left information on safe sleep practices.

May want to consider taking ChildNet 2.0. Since the training has been revised, you may take it for training credit even if you have taken it in the last 5 years.

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. **Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.**

Based on the items out of compliance listed above, you will be required to have a recheck or follow up visit to your home on or after 11/30/15.

Please do not hesitate to contact me at DHS if you have any questions regarding this letter.

Sincerely,

Glenda Currie

Glenda Currie, SW II, Childcare Specialist, gcurrie@dhs.state.ia.us

563/557-8251 or 690-5422 ext. 422 800/650-6361 for long distance only Fax: 563/557-9177

MACHELLE PEZLEY

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Social Work Supervisor

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral.

For Jackson & Clinton County:

CCRR, 240 N Bluff Blvd, Suite 203, Clinton, IA 52732

563-243-5220 or 866-243-5220, Fax: 563-243-7331

Kathy Richmond, krichmond@iacommunityaction.org Child Care Consultant, CCRR

Jeffrey Chapman, Safety Director: 563/242-0126 jchapman@clintonfd.us Clinton Fire Department

For Scott County: CCRR, 500 E 59th St, Davenport, IA 52807

563-324-3236, 563/324-3239 ext. 1515 Long distance: 866-324-3236

Kathy Richmond, krichmond@iacommunityaction.org, Child Care Consultant Supervisor

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you need to use only DHS approved training and only 12 hours can be by self-study. You can access the approved training by going to http://www.dhs.state.ia.us/Consumers/Child_Care/Professional_Development.html and you can sign up for training at <https://ccmis.dhs.state.ia.us/trainingregistry/>

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).

Dubuque County Department of Human Services
799 Main Street Suite 410
Dubuque, Iowa 52004-0087