



# Iowa Department of Human Services

Terry E. Branstad  
Governor

Kim Reynolds  
Lt. Governor

Charles M. Palmer  
Director

September 10, 2015

Leah Fonua  
204 B Street  
Toledo, Iowa 52342

Dear Child Care Provider,

This letter is in regards to the 9/9/15 compliance check of your Level B, Registered Child Development Home. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. The following areas were out of compliance at the time of my visit:

- 441 IAC 110.5(1)“m” The home shall have at least one 2A 10BC rated fire extinguisher located in a visible and readily accessible place on each child-occupied floor.

**You have a fire extinguisher on each floor. The fireextinguisher in the kitchen area needs to either be kept in a visible location or a sign stating that there is a fire extinguisher needs to to be put on the kitchen pantry door.**

- 441 IAC 110.5(1)“r” When there is a swimming or wading pool on the premises:  
(1) A wading pool shall be drained daily and shall be inaccessible to children when it is not in use.

**At the time of this visit, you had an inflatable pool on your upper deck that was filled with water. You stated that you do not allow any children around the pool at this time and that your own children have not been using it. You signed a safety plan stating that you would empty this wading pool by 9/10/15 and in the mean time not allow any children around it.**

- 441 IAC 110.5(8) “e”. A statement of health condition signed by a physician or designee submitted annually from the date of the admission physical. For a child who is five years of age or older and enrolled in school, a statement of health status signed by the parent or legal guardian may be substituted for the physician statement.

**Need for KW**

- 441 IAC 110.5(8) “h”. For each school-age child, on the first day of attendance, documentation of a physical examination that was completed at the time of school enrollment or since.

**Need for KW and KW.**

441 IAC 110.5(8) "g". A signed and dated immunization certificate provided by the state department of public health. For the school-age child, a copy of the most recent immunization record shall be acceptable.

**Need for KT.**

**Suggestions for Improvement:**  
I noticed after returning to the office that Dale had previously mentioned that there were many toys out on the basement floor during your last compliance visit. There were many toys out in the basement and good amount on the main floor. I would like to reiterate what Dale recommended before, and encourage you to have the children put toys away as part of play time. It will benefit you and the children in the long run.

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. **Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.**

Based on the items out of compliance listed above, a recheck or follow up visit to your home is not necessary. However, it is essential you provide documentation to the Department that certifies you have corrected each of the identified regulatory violations and are now in complete compliance with all Departmental regulatory mandates. **Please check mark each of the boxes listed above when the necessary corrections have been completed. By doing so, you certify that you have completed all of the mandated regulatory requirements contained within each identified section.**

I certify that I have taken all of the steps necessary to correct each of the identified violations noted above and am now in complete compliance with all of the Departmental mandated regulatory rules. **Please sign and date below, and return this form in the provided envelope by:**

X \_\_\_\_\_  
Signature \_\_\_\_\_  
Date \_\_\_\_\_

Please do not hesitate to contact me at DHS at 319-892-6803 if you have any questions regarding this letter.

Sincerely,

Cheryl Sytsma-Sellner  
Social Worker II

Karen Andrew  
Social Work Supervisor

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you need to use only DHS approved training and only 12 hours can be by self-study. You can access the approved training by going to [http://www.dhs.state.ia.us/Consumers/Child\\_Care/Professional\\_Development.html](http://www.dhs.state.ia.us/Consumers/Child_Care/Professional_Development.html) and you can sign up for training at <https://ccmis.dhs.state.ia.us/trainingregistry/>

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).

