



Iowa Department of Human Services

Terry E. Branstad
Governor

Kim Reynolds
Lt. Governor

Charles M. Palmer
Director

09/10/15

Danielle Gryp / Katie Colony, #41513
20 E. Chestnut
North Liberty, IA 52317
319-665-2596

Dear Child Care Provider,

This letter is in regards to the 09/08/2015 compliance check of your Level C2, Registered Child Development Home. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. The following areas were out of compliance at the time of my visit:

FINDINGS: *Identify FINDINGS in each area of non-compliance.*

441 IAC 110.5(1)"n" The home shall have at least one single-station, battery-operated, UL-approved smoke detector in each child-occupied room and at the top of every stairway. Each smoke detector shall be installed according to manufacturer's recommendations. The provider shall test each smoke detector monthly and keep a record of testing for inspection purposes

Provider does not have a smoke alarm at the top of the stairway. Registration requires smoke alarms to be present at the top of all stairways. Please install a smoke alarm at the top of your stair way, leading up from the basement.

441 IAC 110.5(1)"q" Providers shall inform parents of the presence of any pet in the home.

(1) Each dog or cat in the household shall undergo an annual health examination by a licensed veterinarian. Acceptable veterinary examinations shall be documented on Form 470-5153, Veterinary Health Certificate. This examination shall verify that the animal's routine immunizations, particularly rabies, are current and that the animal shows no evidence of endoparasites (roundworms, hookworms, whipworms) and ectoparasites (fleas, mites, ticks, lice).

Provider has a pet dog which last had a veterinary examination in February 2014. Please have the dog "Benny" complete a veterinary examination and update of shots.

PROVIDER FILE:

441 IAC 110.5(2)"b" (1) Certificates or training verification and record check documentation.

Within the first three months of registration :

Certification by an approved trainer/organization in infant and child first-aid that includes mouth-to-mouth resuscitation. The provider shall maintain a valid certificate indicating the date of first-aid training and the expiration date

Providers Katie and Danielle are not updated with CPR / First Aid. It is noted their First Aid certificate expired in 08/2015. It is also noted both providers had a certification which stated only certified in "Heartsaver First Aid". The certification card did not state CPR certified. Provider Danielle shared being under the impression the card was for both First Aid and CPR.

Provider Danielle shared she and Provider Katie Colony are scheduled for First Aid / CPR on 09/25/2015. SWII Lacey Plants discussed the importance for the Providers to assure the class they are taking is for both CPR and First Aid, and if not, they classes will have to be taken separate of each other.

CHILDREN FILES:

441 IAC 110.5(8) Children's Files. An individual file is maintained for each child and updated annually or when there are changes. Each file contains:

All children's files need to be reviewed, signed, and re-dated annually by parents in order to look for corrections needed.

Child with the initials of BK needs their intake form to be reviewed, signed, and re-dated by parents.

Children with the initials of JG, KT, LG need their intake to be signed and dated by the parents.

441 IAC 110.5(8) "c". A signed medical consent from the parent authorizing emergency treatment.

A medical consent form is only valid for one year after signature and date. Please have parents to the child with initials of JG re-sign and re-date his medical consent form.

441 IAC 110.5(8) "d". An admission physical examination report signed by a licensed physician or designee in a clinic supervised by a licensed physician

(1) The date of the physical examination shall not be more than 12 months before the child's first day of attendance at the child development home.

(2) The written report shall include past health history, status of present health, allergies and restrictive conditions, and recommendations for continued care when necessary.

(3) For a child who is five years of age or older and enrolled in school, a statement of health status signed by the parent or legal guardian may be substituted for the physical examination report.

(4) The examination report or statement of health status shall be on file before the child's first day of care

Children with the initials of MG, GK need an admission physical in file.

441 IAC 110.5(8) "e". A statement of health condition signed by a physician or designee submitted annually from the date of the admission physical. For a child who is five years of age or

older and enrolled in school, a statement of health status signed by the parent or legal guardian may be substituted for the physician statement.

Children with the initials of MJ, CHR need an annual physical in file.

441 IAC 110.5(8) "g". A signed and dated immunization certificate provided by the state department of public health. For the school-age child, a copy of the most recent immunization record shall be acceptable.

Children with the initials of GK, MG need immunization records in file.

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. **Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.**

Based on the items out of compliance listed above, a recheck or follow up visit to your home is not necessary. However, it is essential you provide documentation to the Department that certifies you have corrected each of the identified regulatory violations and are now in complete compliance with all Departmental regulatory mandates. **Please check mark each of the boxes listed above when the necessary corrections have been completed. By doing so, you certify that you have completed all of the mandated regulatory requirements contained within each identified section.**

I certify that I have taken all of the steps necessary to correct each of the identified violations noted above and am now in complete compliance with all of the Departmental mandated regulatory rules.

Please sign and date below, and return this form in the provided envelope by: 11/02/2015

X _____
Signature Date

Please do not hesitate to contact me at DHS at 319-892-6858 if you have any questions regarding this letter.

Sincerely,

Lacey Plants
Social Worker II
Linn County Department of Human Services
411 3rd St SE
Floor 4

Cedar Rapids, IA 52401
319-892-6858



Karen Evans
Social Work Supervisor

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 319-432-1076.

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you need to use only DHS approved training and only 12 hours can be by self-study. You can access the approved training by going to http://www.dhs.state.ia.us/Consumers/Child_Care/Professional_Development.html and you can sign up for training at <https://ccmis.dhs.state.ia.us/trainingregistry/>

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).