

COUNTY:

COURT ORDER #:

Iowa Department of Human Services  
NOTICE OF DECISION REGARDING ADMINISTRATIVE LEVY CHALLENGE

Date: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Child Support Recovery Unit  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Worker: \_\_\_\_\_

Case Number(s): \_\_\_\_\_  
\_\_\_\_\_

Re: \_\_\_\_\_  
Obligor's SSN: \_\_\_\_\_

Iowa Code chapter 252I requires a review of facts upon receipt of a written challenge to an administrative levy. Only a mistake of fact, including but not limited to a mistake in identity of the obligor or a mistake in the amount of delinquent support due, will be considered as a reason to dismiss or modify the levy.

The obligor or joint owner challenged a CSRU administrative levy

- based on a mistake in the amount of delinquent support. CSRU has reviewed the facts and agrees that there is an error
- based on a mistake in the amount of delinquent support. CSRU has reviewed the facts and finds no error.
- based on a mistake in identity. CSRU has reviewed the facts and agrees that there is an error.
- based on a mistake in identity. CSRU has reviewed the facts and finds no error.
- based on \_\_\_\_\_. CSRU has reviewed the facts and agrees that there is an error.
- based on \_\_\_\_\_. CSRU has reviewed the facts and finds no error.
- but the challenge was not received by CSRU, in writing, within 10 days of the date of the notice of administrative levy.
- and finds that the challenging party failed to allege a mistake of fact.

**As a result, the administrative levy**

- is released.** The financial institution must release all funds encumbered under this action.
- is revised.** The new amount of the levy is \$ \_\_\_\_\_. The financial institution must forward the new amount, subject to the limits stated in the original Administrative Levy Notice to Financial Institution, to the Collection Services Center no sooner than 15 days and no later than 20 days from the date printed above. The financial institution must release any encumbered funds in excess of this amount.
- remains in effect.** It is not revised or released. The financial institution must forward all encumbered funds to the Collection Services Center no sooner than 15 days and no later than 20 days from the date printed above.

ATTENTION OBLIGOR/JOINT OWNER

If you want a hearing before the District Court, you must submit a written request for the hearing to the Child Support Recovery Unit. CSRU must receive your request within 10 days of the date printed above. The Clerk of Court will notify you and any other account holders of interest of the hearing date. [See Iowa Administrative Rules 441--98.97 (3)].

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POLICY ON NONDISCRIMINATION

This action was taken without regard to race, color, creed, sex, age, physical or mental disability, religion, national origin, or political belief. If you have reason to believe you have been discriminated against for any of the reasons stated above, you may file a complaint with the Iowa Department of Human Services (IDHS) by completing a Discrimination Complaint form. Any IDHS office, institution, or the IDHS Office of Equal Opportunity can give you a form. You may also file a complaint with the Iowa Civil Rights Commission (if you feel you were treated differently BECAUSE OF your race, creed, color, national origin, sex, religion, or disability); or the United States Department of Health and Human Services, Office for Civil Rights.

IOWA DEPARTMENT OF HUMAN SERVICES

Office of Equal Opportunity  
Hoover State Office Building  
Des Moines IA 50319-0114

IOWA CIVIL RIGHTS COMMISSION

211 E Maple St 2nd Fl  
Des Moines IA 50309-1858

US DEPARTMENT OF HEALTH AND HUMAN SERVICES

Office for Civil Rights Region VII  
601 E 12th St Rm 248  
Kansas City MO 64106

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**CERTIFICATE OF SERVICE**

[To be completed when a district court challenge is received]

The undersigned certifies that the foregoing instrument was served upon the above- named obligor, and joint owner if applicable, at the address disclosed herein, by depositing a copy thereof in the U.S. mail, postage prepaid, on «GENDATE».

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