



STATE OF IOWA

TERRY E. BRANSTAD, GOVERNOR
KIM REYNOLDS, LT. GOVERNOR

DEPARTMENT OF HUMAN SERVICES
CHARLES M. PALMER, DIRECTOR

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Date:

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Notice to Relatives

This notice is to inform you that a court order was or will be issued for [children's names] to be removed from the custody of the child's parents and placed in the custody of the Department of Human Services. You have been identified as a relative of this child. If you are willing to be considered for placement of this child, or if you want to provide assistance or support, please notify [worker's name] by telephone, e-mail, or mail as soon as possible.

DHS Worker Name	
Address	
Telephone	E-mail

If you are willing to participate in the care and placement of the child, you may be eligible for financial and medical assistance for the child's health needs, you may participate in legal proceedings, or you may be eligible to become a licensed foster parent. If you do not respond to this notification and choose not to participate in the care and placement of the child, the child may remain in foster care until reunification with the child's parents or another permanency plan placement is made.

Although not all relatives caring for children are licensed foster parents, you may be eligible to become a licensed foster parent. If you are interested in becoming a licensed foster parent, criminal and abuse record checks will be completed for all persons aged 14 or older who are living in your home. Foster parent applicants are fingerprinted and attend a pre-service training consisting of ten three-hour sessions. A home study is also completed.

If you have questions regarding accepting placement or providing support of your relative, please contact me at the telephone number, e-mail address, or mailing address above.

Sincerely,