



Foster Home Licensing Corrective Action Plan

A corrective action plan is designed to assist the foster family in meeting all licensing standards and to prevent the denial, revocation or suspension of the foster family home license.

| | |
|-----------------------------------|---------------------------------|
| Foster Parents Name | Date |
| Address | Phone |
| License Renewal Month | License Capacity |
| Corrective Action Plan Start Date | Corrective Action Plan End Date |

Reasons Corrective Action Plan is Necessary

List the conditions that need to change to improve parenting skills and abilities to foster the children in their home and come back into compliance with licensing standards.

Concerns:

Legal reference: 441 Iowa Administrative Code (IAC)
Iowa Code

Conditions that need to change:

Action steps (List for each step who, what, where, when, how, and monitoring plan.):

This Corrective Action Plan has been reviewed with the foster parents. The foster parents' signatures below signify their understanding of the plan and agreement to cooperate with the action steps in order to remain licensed as a foster home. Non-compliance may result in the denial or revocation of the foster home license.

Foster parent response to CAP (include time and date):

| | |
|-------------------------------|------|
| Foster Parent | Date |
| Foster Parent | Date |
| RRTS Worker/Supervisor | Date |
| DHS Licensing Worker | Date |
| DHS Licensing Supervisor | Date |
| DHS Social Work Administrator | Date |

Notice of Adverse Action

DHS has the authority to remove children from a foster home for whom they have custody or a voluntary placement agreement because of unsafe conditions.

If the conditions are unable to be corrected and rise to the level of requiring immediate action to assure the safety, health or welfare of a child placed in the home, DHS has the authority to suspend a license, deny re-application or revoke the license.

The foster family has a right to appeal any adverse action DHS takes regarding their license.