

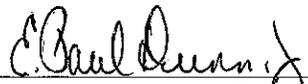
MANDATORY REQUIREMENTS AND REASONS FOR DISQUALIFICATION

The Departments will only evaluate proposals that meet the mandatory requirements defined in Part 1 of this addendum and are not subject to disqualification for the reasons listed in Part 2.

PART 1: MANDATORY REQUIREMENTS CHECKLIST

Bidders are expected to confirm review of their proposal against the Mandatory Requirements for this RFP by initialing in the space provided. The Departments will make the final determination as to whether Mandatory Requirements have been met.

<u>Bidder</u>	<u>Departments</u>	Mandatory Requirements
CPD		1. Bid Proposal security as specified in the Special RFP Terms.
CPD		2. Bid Proposal received by the due date and time as specified in Special RFP Terms. (RFP Section 3.2.(9))
CPD		3. Bid Proposal acknowledges receipt of the Departments' amendments to the RFP. (RFP Section 3.2(10))
CPD		4. Bid Proposal format meets RFP preparation requirements. (RFP Section 3.3(1))
CPD		5. Transmittal Letter with all required content/information. (RFP Section 3.3(2)(a))
CPD		6. Acceptance of terms and conditions stipulation. (RFP Section 3.3(2)(a)(3))
CPD		7. Table of Contents. (RFP Section 3.3(2)(b))
CPD		8. Executive Summary. (RFP Section 3.3(2)(c))
CPD		9. Background information with all required content/information. (RFP Section 3.3(2)(d))
CPD		10. Bid Proposal is fully responsive and able to meet the service requirements. (RFP Section 3.3(2)(e))
CPD		11. Experience information with all required content/information. (RFP Section 3.3(2)(f))
CPD		12. Personnel information with all required content/information. (RFP Section 3.3(2)(g))
CPD		13. Financial information with all required content/information. (RFP Section 3.3(2)(h))
CPD		14. Termination, litigation and investigation information. (RFP Section 3.3(2)(i))
CPD		15. Submission of RFP Attachments. (RFP Section 3.3(2)(j))
CPD		16. Cost proposal with all required content/information. (RFP Section 3.3(3))
CPD		17. Bid Proposal contains all signatures, certifications, authorizations, stipulations, disclosures or guarantees required in the RFP.





 E. Paul Dunn, Jr.

Signature of Authorized Representative for Bidder
Initials
Printed Name

Signature of Agency Representative
Initials
Printed Name