

IME PROGRAM INTEGRITY RFP MED-10-013 AMENDMENT 1

WHEREAS the Department has determined it is necessary to amend RFP MED-10-013 to include the changes listed in the Revision History for Amendment 1

THEREFORE RFP MED-10-013 is amended as follows. In this amendment document and in the RFP's Revision History, new text added to existing requirements is in boldface font, and deleted text is marked through with a line (~~deleted text~~).

The IME Program Integrity RFP is reposted with these changes listed in the revision history. They are not incorporated in the cited sections with the boldface or strike-through markings. Rather, the text is fully and completely updated in the RFP sections.

Amendment 01	
Section	Revision Description
5.12	Add to end of item d: Scheduled for Implementation by July 1, 2010. Delete after item d: This application will be in place by December 2009.
5.15	Update first sentence of third paragraph: The Pharmacy POS system provides for on-line, real time adjudication of pharmacy claims with edits (including application of prior authorization requirements) and audits that support the Department's policies and objectives.
5.15	Update items 13 and 17: 13. Preferred drug list and recommend drug list support enforcement through claims processing 17. Administration of all aspects of federal and supplemental rebates excluding supplemental rebate negotiation and contracting
6.1.1.1	Change to Figure 4, Operations Manager: May not serve in any other capacity. May also serve as transition manager.
7.1	Change item j: Bidders will submit one original, eight copies, and one sanitized copy of the Technical and Cost Proposals and one original of the Company Financial Information – each in a separate binder (or set of binders) – for each bid proposal submitted. As explained above, bidders submitting bid proposals for more than one of the separate contract awards would therefore submit one original, eight copies, and one sanitized copy of the Technical Proposal and Cost Proposal and one original of the Company Financial Information for each separate RFP Component contract under consideration.

7.1	<p>Make the following changes to item n:</p> <p>As much as possible, Technical Proposal sections should be limited to discussion of elements relevant to the proposed solution for Iowa. The “Services Overview” “Executive Summary” and “Corporate Organization, Experience, and Qualifications” “Corporate Qualifications” sections of the Technical Proposal allow bidders to expound in greater detail about past or current projects.</p>
7.2.2	<p>Change number 1 in item c:</p> <ol style="list-style-type: none"> 1. All subcontractors should be identified, and a statement included that indicates the exact amount of work to be done by the prime contractor (not less than 60 percent) and each subcontractor, as measured by percentage of total contract price.
7.2.2	<p>Add items p and q:</p> <p>p. A statement that the submitted Bid Proposal Security shall guarantee the availability of the services as described throughout the bid proposal.</p> <p>q. A statement that the bidder acknowledges the acceptance of all term and conditions stated in the RFP.</p>
7.2.8.3	<p>Change first sentence:</p> <p>The bidder must provide resumes and references for all identified key personnel, including the bidder's project account manager who will be involved in providing the services contemplated by this RFP.</p>
7.2.8.4	<p>Remove first sentence from last paragraph:</p> <p>The prime contractor for this contract must perform at least 60 percent of the work awarded as a result of this RFP.</p>
7.2.9.5	<p>Change sentence:</p> <p>The bidder must include a statement that indicates the bidder's agreement to the certifications and guarantees that appear in RFP Section 9 Attachments signed copies of Attachments B through J. Signature must be from an individual authorized to bind the company.</p>
7.3.3	<p>Bidders are to include Pricing Schedule N-1 in RFP Attachment N. Fields on the pricing schedule are designated for pricing for transition, implementation (for any additional hardware and software that the bidder proposes for Department approval), and operations.</p>
8.1	<p>Change last sentence:</p> <p>Finally, an evaluation committee that may will consist of members from the Department's Division of Fiscal Management will evaluate the financial stability and viability of the bidder.</p>
8.3	<p>Renumber items as follows:</p> <p>8.3.1 Executive Summary to 8.3.2 Executive Summary 8.3.2 General Requirements to 8.3.3 General Requirements 8.3.3 Professional Services Requirements to 8.3.4 Professional Services Requirements 8.3.4 Project Management to 8.3.5 Project Management 8.3.5 Corporate Qualifications to 8.3.6 Corporate Qualifications</p>
8.3	<p>Change second paragraph:</p> <p>The evaluation committees will meet at the completion of during their evaluation process to address any technical questions raised by their respective reviews and discuss the relative merits of each bidder's bid proposal. At the conclusion of this discussion, the evaluation committee members may independently reevaluate and rescore any section of any proposal.</p>
8.3.1	<p>Last two sentences of first paragraph:</p> <p>The Technical Proposal will be evaluated first and a minimum score of 4,500 points out of the</p>

	<p>maximum of 7,500 points must be accumulated for the Technical Proposal to be considered competitive and determines whether the Cost Proposal will be evaluated. If the Technical Proposal receives less than 4,500 points, the Cost Proposal will not be considered.</p>
8.3.1	<p>Last paragraph: After the first round of scoring, the The Department will hold oral presentations for all bidders. Following oral presentations, the evaluation committees will convene to discuss the results of the oral presentations. After the meeting, each member of the evaluation committees may will independently reevaluate and rescore any section of any the proposals. After the final rescore scoring the proposal, each evaluation committee will convene and average the bidder's scores (from each of its members) for each section of the bidder's technical proposal to facilitate a composite and final technical proposal score for each bidder.</p>
8.5	<p>First sentence: A separate The evaluation committee will review and score the cost proposals, but a separate committee will review and score the cost proposals from all bidders meeting the mandatory requirements.</p>
8.8	<p>First sentence: The Department is likely to will request oral presentations from each bidder and request a subsequent "best and final offer" (BAFO) from those bidders that have demonstrated to the evaluation committee their ability to satisfy the requirements of the RFP.</p>
8.8	<p>Last sentence: Upon completion of oral presentations, individual evaluation committee members may re-score bidder's Technical Proposal score based on any clarifications received during that bidder's oral presentation.</p>
9, Figure 10	Updated title on item O in table. Attachment itself was correct.
9, Attachment I	Replaced Business Associate Agreement
9, Attachment L, Bid Proposal Mandatory Requirements Checklist, item 5.c	<p>Add Professional Services to RFP title: c. RFP title (Iowa Medicaid Enterprise Program Integrity Procurement) and RFP reference number (MED-10-004 MED-10-013)</p>
9, Attachment L, Bid Proposal Mandatory Requirements Checklist, item 11	<p>Update requirement: Is one sanitized copy of the proposal volumes and Company Financial Information included if any bid proposal information is designated as confidential?</p>
9, Attachment L, Bid Proposal Mandatory Requirements Checklist, item 13	<p>Remove note: (Note: This status will be determined when Cost Proposals are opened after Technical Proposals have been evaluated.)</p>
9, Attachment L, Bid Proposal	Insert hyphen:

Mandatory Requirements Checklist, item 15	15. Are all bid proposals also submitted on CD-ROM copies per bid proposal?
9, Attachment L, Bid Proposal Mandatory Requirements Checklist, item 16	Specify Technical Proposal and Cost Proposal: Does one submitted CD-ROM contain one full version of each bid proposal part the Technical Proposal and Cost Proposal and the other submitted CD-ROM contain one sanitized version of each bid proposal part the Technical Proposal and Cost Proposal ?
9, Attachment L, Bid Proposal Mandatory Requirements Checklist, item 17	Specify PDF files: Are all electronic files in read-only PDF format or in Microsoft Word 2000 format (or a later version) ?
9, Attachment L, Bid Proposal Mandatory Requirements Checklist, item 18.c	Specify status: Version Status (original, copy or sanitized)
9, Attachment L, Bid Proposal Mandatory Requirements Checklist, item 21	Changed item d: d. Identification of all subcontractors and a statement included that indicates the exact amount of work to be done by the prime contractor (not less than 60 percent) and each subcontractor, as measured by a percentage of the total work?
9, Attachment L, Bid Proposal Mandatory Requirements Checklist, item 21	Added item q: q. A statement that the submitted Bid Proposal Security shall guarantee the availability of the services as described throughout the bid proposal.
9, Attachment L, Bid Proposal Mandatory Requirements Checklist, item 21	Added item r: r. A statement that the bidder acknowledges the acceptance of all term and conditions stated in the RFP.
9, Attachment L, Bid Proposal Mandatory Requirements Checklist, item 25	Change item c: c. Professional Services Program Integrity Requirements Cross-Reference
9, Attachment L, Bid Proposal	Replace item d: d. Signed Felony Disclosures (Section 7.2.9.4)

<p>Mandatory Requirements Checklist, item 29</p>	<p>d. A signed copy of each of Attachments B through J inclusive with signature from an individual authorized to bind the company.</p>
<p>9, Attachment L, Bid Proposal Mandatory Requirements Checklist, item 29</p>	<p>Remove items e through k: e. A signed copy of Attachment E (Authorization to Release Information) which authorizes the release of information to the Department f. A signed copy of Attachment D (Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion— Lower Tier Covered Transactions) which certifies that the bidder is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal, department or agency g. A signed copy of Attachment C (Certification of Independence and No Conflict of Interest) which certifies that the bid proposal was developed independently, and also certifies that no relationship exists or will exist during the contract period between the bidder and the Department that interferes with fair competition or is a conflict of interest. h. A signed copy of Attachment B (Proposal Certifications and Declarations) which certifies that the contents of the bid proposal are true and accurate. i. A signed copy of Attachment J (Proposal Certification of Available Resources) which certifies that the bidder has sufficient available resources to provide the services proposed in the bid proposal. j. A statement that stipulates that, with the submitted bid proposal, the bidder acknowledges the acceptance of all terms and conditions stated in the RFP. (Note: If the bidder objects to any term or condition, a specific reference to the RFP page, section, paragraph, and line numbers must be made. Objections or responses that materially alter the RFP shall be deemed nonresponsive and disqualify the bidder.) k. A written guarantee regarding the availability of the services offered and that all bid proposal terms, including price, will remain firm for at least 120 days after the date set for completion of contract negotiations and execution of the contract.</p>