CPS and CINA Intake Decision Tree

Is the alleged victim a CHILD (or age unknown)?

Yes → Is the person responsible defined as a CAREGIVER?

No → No

Is the person responsible defined as a CAREGIVER?

- ☐ Parent
- ☐ Guardian
- ☐ Custodian
- ☐ Childcare provider
- ☐ Licensed childcare provider
- ☐ Facility staff
- ☐ Babysitter
- ☐ Perceived by the child as the caregiver
- ☐ Foster parent
- ☐ Assumes responsibiity for care/supervision
- ☐ Resides with child

Yes → Is there an allegation of CHILD ABUSE?

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Physical Abuse	Nonaccidental physical injury, or injury at variance with history or injury is reasonably inferred from the description of the caretaker's action
Mental Injury	Impairment to psychological or intellectual capacity of child to function within the normal range of performance and behavior due to acts or omission of caretaker
Sexual Abuse	Sexual offense between child and caretaker, or assault with intent to commit a sexual offense, or child pornography or incest
Child Prostitution	Services of the child as a partner in a sex act were sold, or purchased or offered for sale and the caretaker has allowed, permitted, or encouraged child to engage in prostitution
Denial of Critical Care	Failure to provide adequate food, shelter, clothing, health care, mental health care, proper supervision or failure to respond to an infant's life threatening condition or gross failure to meet emotional needs
Presence of Illegal Drugs	Presence of an illegal drug in the child's body, which is a direct and foreseeable consequence of the acts or omission of the child's caretakers
Manufacturing or Possession of Dangerous Substances	Unlawful manufacture of a dangerous substance in the presence of the child or allows the manufacture by another person in the child's presence or possesses a product containing ephedrine in the presence of a child with the intent of using it in the manufacture of a dangerous substance
Bestiality in the Presence of a Minor	Sex act between a person and an animal in the presence of a child and the person resides in the home with the child and the act was committed due to the acts or omission of the caretaker
Cohabitation With Registered Sex Offender	Knowingly residing with a registered sex offender

No → No

Yes → **Accept for Assessment**
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See page 2 for time limits for supervisory decision.

No → **Not Accepted for CPS Assessment**
Page 2

→ **Consideration for CINA?**
See CINA Decision Tree
Page 3

Accept for Assessment – Supervisory Decision Time

Is the alleged victim in the accepted report at **high risk** or **immediate threat**?

High risk *or* ***immediate threat*** *is a condition that is more likely than not to result in sexual abuse, injury, or death to a child.*

Yes

One Hour

The report meets the criteria for assessment and indicates the child has suffered a high risk injury or there is an immediate threat to the child. A supervisor shall review and approve the decision to accept the report **within one hour from receipt of the report**.

Refer to CPW for immediate assessment.

No

12 Hours

The report meets the criteria for assessment but is not considered "high risk" or there is no **immediate threat** to the child. A supervisor shall review and approve the decision to accept the report **within 12 hours from receipt of the report**.

Refer to CPW for assessment.

Not Accepted for Assessment – Supervisory Decision Time and Referral Action

Is the alleged victim in the non-accepted report at **high risk** or **immediate threat?**

High risk *or* ***immediate threat*** *is a condition that is more likely than not to result in sexual abuse, injury, or death to a child.*

Yes

High Risk

The report does not meet the criteria for a CPS assessment but the report alleges a child at high risk. A supervisor shall review and approve the decision to reject the report **within one hour of receipt of the report**.

Refer to law enforcement.

No

Not Immediate

The report does not meet the criteria for a CPS assessment and the child is not considered "high risk." A supervisor shall review and approve the decision to reject the report **within 12 hours from receipt of the report**.

Provide information and referral as appropriate.
DHS services notify the reporter within 24 hours the report has been rejected.

CINA Criteria - Does the child's need meet CINA criteria?
Child is in need of medical treatment to cure or alleviate, or prevent serious physical injury or illness and child's parent, guardian or custodian is unwilling or unable to provide such treatment
Child has been the subject of or a party to sexual activities for hire or posed for live display or for photographic or other means pictorial reproduction or display which is designed to appeal to the prurient interest and is patently offensive; and taken as a whole, lacks serious literary, scientific, political or artistic value
Child is without a parent, guardian or other custodian
Child's parent, guardian or custodian for good cause desires to be relieved of the child's care and custody
Child for good cause desires to have the child's parents relieved of the child's care and custody
Child is in need of treatment to cure or alleviate chemical dependency and whose parent, guardian or custodian is unwilling or unable to provide such treatment
Child is not receiving adequate care as a result of parent's or guardian's mental capacity or condition, imprisonment, or drug or alcohol abuse

Yes → **Accept for CINA assessment.**

No → **Consider information and referral.**