

**Child Welfare Partners Committee**

**Meeting Notes**

Thursday, January 10<sup>th</sup> 2013

1-3:00 p.m.

Hoover Building, 5 NE, Side 2

**Members in attendance:** Wendy Rickman, Brian Fox, Mindy Norwood, Julie Allison, and Doug Johnson

**Members by phone:** Evan Klenk, Mike Mitchell, Pat Penning, Nola Aalberts, Jennifer Sievert, Chris Secrist, and Carol Gutchewsky

**Members not in attendance:** Jean Slaybaugh and Barb Gay

**Observers in attendance:** Kristie Oliver, Coalition for Family and Children's Services in Iowa

**Observers by phone:** Martha Munro, Coalition for Family and Children's Services in Iowa

**Purpose of the Meeting:**

The purpose of the meeting was to review the draft 2013-2015 CWPC Strategic Plan developed in December 2012 and provide general updates.

**Summary of Meeting:**

There are five (5) members with the term ending June 30, 2013: Brian Fox (Coalition), Doug Johnson (Coalition), Chris Secrist (Non-Coalition), Carol Gutchewsky (DHS/SWA), and Evan Klenk (DHS/SAM).

Deadline for receipt of CWPC applications is April 1, 2013. The process for DHS membership is through appointment by the DHS Child Welfare Administrator. The Coalition Board will make the appointment of Coalition provider members and selection/appointment of Non-Coalition providers will be made by the Child Welfare Partners Committee.

There was review of the Strategic Plan goals and objectives with explanations and/or clarifications provided for those members who were not able to participate in the December meeting. It was determined that Wendy, Brian, and Mindy would meet to propose tentative timelines and parties responsible to carry out the action steps prior to the next CWPC meeting. The goal is to finalize and share the 2013-2015 Strategic Plan at the February meeting. This finalized plan will be used as a springboard for development of a working agenda during the next statewide child welfare all contractor meeting to possibly occur this spring.

There is a scheduled onsite visit with Kansas University regarding Results Oriented Management (ROM) for January 28, 2013 from 10-12:00 p.m. The Department is in the process of reviewing the current contract between KU and Casey as well as a guide that was provided for public interfacing. It was determined that the private providers/contractors who participated in the three day external event last April would be offered the opportunity to participate in this meeting. An email invitation will be sent to those six (6) individuals.

A brief update was provided on the CFSR PIP.

**Work Group Updates:** (The following updates were provided by each of the co-chairs in attendance) - As of this meeting date, the active workgroups are as follows:

*Family Interaction (FI)/Family Team Decision Making (FTDM)* – This workgroup continues working diligently on benchmarks identified within the PIP and has submitted evidence of completion documents timely to the DHS Service Business Team (SBT) as required. The primary focus of the workgroup this quarter is around developing and/or revising current DHS policy/manual, forms, and training.

*Training* – The proposed recommendations regarding membership on this workgroup were agreed upon and approved this date:

- Carol and Chris will remain on the core group at this time;
- Mike Mitchell agreed to co-chair this committee taking over for Chris through the length of his membership term;
- A newly appointed Social Worker Administrator (SWA) will take over for Carol as the co-chair through the length of their term; and
- Eventually Carol and Chris will come off the core group once the new co-chairs have transitioned over to this role.

**Next steps:**

1. Wendy, Brian, and Mindy will meet to propose timelines/parties responsible within the newly developed two year Strategic Plan.
  - a. Once completed, the updated draft will be provided to CWPC members to review prior to discussion and finalization at the next meeting.
  - b. Once approved, a copy of the final draft will be shared and posted to the CWPC website.
2. The private provider/contractor members will make contact with other child welfare providers to explore interest in becoming members of the CWPC with an effective term beginning July 1, 2014.
  - a. Mindy will email the CWPC application as well as a list of names/contacts of provider organizations that have current child welfare contracts with the Department to current members of this committee.
3. The next meeting of this committee is scheduled on February 14<sup>th</sup> from 1-3:00 p.m.

**Our Vision:**

The combined experience and perspective of public and private agencies provide the best opportunity to reach our mutual goals: child safety, permanency, and well-being for Iowa's children and families. Collaboration and shared accountability will keep the focus on child welfare outcomes.