



# Iowa Department of Human Services

Terry E. Branstad  
Governor

Kim Reynolds  
Lt. Governor

Charles M. Palmer  
Director

November 8, 2013

## GENERAL LETTER NO. 14-B-35

ISSUED BY: Bureau of Financial, Health and Work Supports  
Division of Adult, Children and Family Services

SUBJECT: Employees' Manual, Title 14, Chapter B, ***AUTOMATED BENEFIT  
CALCULATION SYSTEM***, pages 7 and 8, revised.

### Summary

Chapter 14-B is revised to update the example of form RC-0052 with the 2014 version of the ABC system dates. TM Reminder Cut-off and TM Reminder Mail have been removed from the chart.

### Effective Date

Immediately.

### Material Superseded

This material replaces the following pages from Employees' Manual, Title 14, Chapter B:

<u>Page</u>	<u>Date</u>
7, 8	October 26, 2012

### Additional Information

Refer questions about this general letter to your area income maintenance administrator.

**2014 ABC SYSTEM DATES**

**IFPN Review Mail (1)**

November 26, 2013  
 December 27, 2013  
 January 29, 2014  
 February 26, 2014  
 March 27, 2014  
 April 28, 2014  
 May 29, 2014  
 June 26, 2014  
 July 29, 2014  
 August 28, 2014  
 September 26, 2014  
 October 29, 2014  
 November 25, 2014  
 December 29, 2014  
 January 29, 2015

**RRED Mail (2)**

November 27, 2013  
 December 30, 2013  
 January 30, 2014  
 February 27, 2014  
 March 28, 2014  
 April 29, 2014  
 May 30, 2014  
 June 27, 2014  
 July 30, 2014  
 August 29, 2014  
 September 29, 2014  
 October 30, 2014  
 November 26, 2014  
 December 30, 2014  
 January 30, 2015

**RRED Due Date (3)**

December 5, 2013  
 January 6, 2014  
 February 5, 2014  
 March 5, 2014  
 April 7, 2014  
 May 5, 2014  
 June 5, 2014  
 July 7, 2014  
 August 5, 2014  
 September 5, 2014  
 October 6, 2014  
 November 5, 2014  
 December 5, 2014  
 January 5, 2015  
 February 5, 2015

**Recoupment (4)**

December 19, 2013  
 January 16, 2014  
 February 14, 2014  
 March 19, 2014  
 April 17, 2014  
 May 19, 2014  
 June 18, 2014  
 July 17, 2014  
 August 19, 2014  
 September 18, 2014  
 October 17, 2014  
 November 18, 2014  
 December 18, 2014  
 January 16, 2015  
 February 16, 2015

**Timely Notice (5)**

December 20, 2013 \*  
 January 17, 2014  
 February 17, 2014  
 March 20, 2014  
 April 18, 2014 \*  
 May 20, 2014  
 June 19, 2014  
 July 18, 2014  
 August 20, 2014  
 September 19, 2014 \*  
 October 20, 2014  
 November 19, 2014  
 December 19, 2014 \*  
 January 20, 2015  
 February 17, 2015

**MN/SSI-Related Med Review Mail (6)**

December 21, 2013 \*  
 January 21, 2014  
 February 18, 2014  
 March 21, 2014  
 April 19, 2014 \*  
 May 21, 2014  
 June 20, 2014  
 July 21, 2014  
 August 21, 2014  
 September 20, 2014 \*  
 October 21, 2014  
 November 20, 2014  
 December 20, 2014 \*  
 January 21, 2015  
 February 18, 2015

**ABC Cut-off (7)**

December 23, 2013  
 January 24, 2014  
 February 21, 2014  
 March 24, 2014  
 April 23, 2014  
 May 22, 2014  
 June 23, 2014  
 July 24, 2014  
 August 22, 2014  
 September 23, 2014  
 October 24, 2014  
 November 19, 2014  
 December 23, 2014  
 January 23, 2015  
 February 20, 2015

**Pending Release and Check Write (8)**

December 24, 2013  
 January 27, 2014  
 February 24, 2014  
 March 25, 2014  
 April 24, 2014  
 May 23, 2014  
 June 24, 2014  
 July 25, 2014  
 August 25, 2014  
 September 24, 2014  
 October 27, 2014  
 November 20, 2014  
 December 24, 2014  
 January 26, 2015  
 February 23, 2015

**Check Mail (9) \*\*\***

December 31, 2013  
 January 31, 2014  
 February 28, 2014  
 April 1, 2014  
 May 1, 2014  
 May 31, 2014 \*\*  
 July 1, 2014  
 August 1, 2014  
 August 30, 2014 \*\*  
 October 1, 2014  
 October 31, 2014  
 December 1, 2014  
 December 31, 2014  
 January 31, 2015 \*\*  
 February 28, 2015 \*\*

\* Denotes a Saturday mailing of documents created in Friday night's processing.

\*\* Denotes a Saturday mailing of documents created before Friday night that must be held and mailed on Saturday so clients receive them at the right time.

\*\*\* Direct Deposit FIP is available on the first working day of the month; EAC FIP is available by noon on the first calendar day of the month.

RC-0052 (Rev. 11/13)

### ABC SYSTEM USERS

#### SUBJECT: ABC SYSTEM DATES

1. The date IFPN reviews are mailed.
2. The date in-cycle RREDs are mailed.
3. The due date for in-cycle RREDs.
4. Recoupment transactions are processed.
5. The last day to enter transactions requiring timely notice without having them pend until after ABC cutoff, to be effective for the second future calendar month. This includes medical cancellations and transactions entered with these actions.
6. The date zero spenddown MN/SSI-related Medicaid reviews are mailed.
7. The cutoff date for regular transactions to affect the next month. Automatic cancellations due to expiration of FA or MN are processed to be effective for the next calendar month. Income and resource records are "rolled forward." Automatic changes (ending sanction and disqualification periods, cancellations for FIP age 19) are processed right after cutoff to be effective for the second future calendar month.
8. The date transactions that were pended for timely notice are released to be effective for the second future calendar month (the new "next" system month). This date is the first of the new system month in which data are both entered and processed. Date checks are written.
9. The date regular monthly FIP and State Supplementary Assistance checks other than RCF (and Medicaid cards) are mailed.

RC-0052 (Rev. 11/13)

For the current year's version of the chart *ABC SYSTEM DATES*, RC-0052, see the DHS Intranet eForms web page.