



# Iowa Department of Human Services

Terry E. Branstad  
Governor

Kim Reynolds  
Lt. Governor

Charles M. Palmer  
Director

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## GENERAL LETTER NO. 14-K-9

ISSUED BY: Bureau of Financial, Health and Work Supports  
Division of Adult, Children and Family Services

SUBJECT: Employees' Manual, Title 14, Chapter K, **ScratchPad**, obsolete.

### Summary

Chapter 14-K is obsolete. Effective November 12, 2015, ScratchPad is moved to the Worker Information System Exchange (WISE). The WISE User Guide contains instructions for ScratchPad.

### Effective Date

Immediately.

### Material Superseded

This material rescinds the entire Chapter K from Employees' Manual, Title 14, which includes the following pages:

<u>Page</u>	<u>Date</u>
Title page	March 11, 2011
Contents (page 1)	March 11, 2011
1-5	March 11, 2011
6	July 15, 2011
7	March 11, 2011

### Additional Information

Refer questions about this general letter to your area income maintenance administrator.