



Iowa Department of Human Services

Terry E. Branstad
Governor

Kim Reynolds
Lt. Governor

Charles M. Palmer
Director

INFORMATIONAL LETTER NO.1593-MC

DATE: December 28, 2015
TO: Iowa Medicaid Integrated Health Home (IHH) Providers
FROM: Iowa Department of Human Services (DHS), Iowa Medicaid Enterprise (IME)
RE: IHH Provider and Member Enrollment for Fee For Service (FFS)
EFFECTIVE: Immediately

Beginning January 1, 2016, Integrated Health Home (IHH) providers previously enrolled with Magellan will work directly with the IME to support enrollment and payment for IHH members. Please refer to [Informational Letter 1584](#)¹ for claim completion instructions for members who are not enrolled with a Managed Care Organization (MCO). **IHH providers currently enrolled with the IME do not need to take any action. IHH providers who are not currently enrolled with the IME have been granted a “deemed” enrollment with the IME until March 1, 2016. This means that IHH providers who are not currently enrolled with the IME must fulfill the enrollment process with the IME before March 1, 2016.**

For those IHH providers who are not currently enrolled with the IME, the following three steps must be completed before March 1, 2016:

1. Complete the [IHH Provider Agreement](#)², 470-5160, and submit to chowlan@dhs.state.ia.us.
2. Complete the [IHH Provider Application](#)³, 470-5273, and submit to chowlan@dhs.state.ia.us.
3. IHH staff must have access to the Iowa Medicaid Portal Access (IMPA) system in order to enroll members with the IME. For assistance please contact:
 - a. Clark Howland at chowlan@dhs.state.ia.us or call 515-256-4801.
 - b. Ashley Taylor at ataylor2@dhs.state.ia.us or call 515-974-3219.

It is important to complete the above steps immediately so as not to cause delays in enrolling members with your organization through the IME. The IME will not be able to pay the monthly IHH capitation fees unless the member is enrolled with your organization through IMPA.

Members who remain enrolled in FFS will continue to be enrolled through the IMPA system. Please refer to [Informational Letter 1584](#) for claim completion instructions for FFS members.

Transition to IA Health Link

Once a member is enrolled with an MCO, the MCO will provide a process to enroll IHH members with that MCO. The MCO is responsible for all monthly IHH payments once the member is enrolled with an MCO.

The IME appreciates your continued partnership as we work to improve health outcomes. If you have any questions please contact the IME Provider Services Unit at 1-800-338-7909, or email at imeproviderservices@dhs.state.ia.us.

¹ https://dhs.iowa.gov/sites/default/files/1584_TipsandToolsforFee-For-Service%28FFS%29-IHH.pdf

² https://dhs.iowa.gov/sites/default/files/470-5160_IHH_Provider_Agreement_0814.pdf

³ https://dhs.iowa.gov/sites/default/files/470-5273_HealthHomeProviderApplication.pdf