



Iowa Department of Human Services

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INFORMATIONAL LETTER NO.1608-MC

DATE: January 28, 2016

TO: Iowa Medicaid Home and Community-Based Services (HCBS) Waiver Providers, Targeted Case Managers, and Department of Human Services (DHS) Service Workers and Supervisors and Service Area Managers

FROM: Iowa Department of Human Services, Iowa Medicaid Enterprise (IME)

RE: Service Plan Extensions

EFFECTIVE: March 1, 2016

The IA Health Link managed care program will begin March 1, 2016, instead of January 1, 2016, pending federal approval. To assist members with the transition to managed care on March 1, 2016, all applicable HCBS waiver service plans that include a service plan end date between March 1, 2016, and May 30, 2016, will be extended. This extension will assure that members have an authorized service plan while transitioning to service coordination with the member's new Managed Care Organization (MCO). During this extension, the case manager designated by the MCO will work with the member to develop a service plan for the remainder of the member's waiver year.

In order for the extensions to occur, the department requests case managers and DHS service workers to review their current HCBS waiver workload to identify the affected service plans and to amend those plans to extend the service plan through May 31, 2016. The inclusion of this Informational Letter No.1608-MC by February 29, 2016, in a member's service plan will serve as the required addendum to extend the service plan from March 1, 2016, through May 31, 2016.

No changes in the Individualized Services Information System (ISIS) or a notice of decision (NOD) are needed. The department will notify the member's MCO of the extension. Service providers are assured that the MCOs will pay for the authorized services during the extension time period and until a new service plan is developed and approved for the member's waiver year.

Members that remain fee-for-service will continue to exist in ISIS and the worker will follow current milestones and workflow.

Thank you for your assistance in extending the service plans in a timely manner.

Please submit any questions to HCBSwaivers@dhs.state.ia.us.