



# Iowa Department of Human Services

Terry E. Branstad  
Governor

Kim Reynolds  
Lt. Governor

Charles M. Palmer  
Director

January 27, 2015

Amy Reiter  
511 2<sup>nd</sup> St SW  
Clarion, IA 50525

Dear Amy,

The Department of Human Services conducts routine unannounced spot checks of childcare homes on a yearly basis. A visit has been attempted at your home on 1-22-2015 and no one was home at the time of the visit. **If you are no longer providing childcare, please let the Department know as soon as possible so that no more attempts will be made to visit your home.** Please note that if you are no longer a Registered Childcare Provider, you can care for no more than five children at any one time including your own non school-aged children. If you are interested in continuing to be a Registered Child Development Home, you will need to contact the Department to indicate when you are available for a spot check. Please respond to this letter by 2-12-2015. If you do not respond, the Department will assume that you are no longer interested in being Registered and your registration will be cancelled. Joni Duffy can be reached at 515-573-1640.

Sincerely,

Joni Duffy  
Social Worker II