

act as a floater to provide breaks, but if necessary for a brief restroom break the staff in the infant and toddler room may ask one of the others to stand in the doorway to help provide coverage. All agree that they have never observed a situation in which a staff member appeared to be preoccupied with a non-care related activity in which an individual may have thought they were not an employee, or otherwise impaired so that they could not provide care to the children.

In reviewing administrative records the center does maintain attendance logs. In the infant room there are eight (8) infants enrolled in the center but reviewing the logs for the previous three weeks typically only six attended on any given day. Even if all eight children attended having two staff present would still meet the 1:4 ratio required by standards. The center does not maintain a staffing log as each staff member has a set schedule which is the same from week to week

Based on the information obtained this complaint is not substantiated. While in a strict sense there would have been occasions when a staff member in the infant room would step out to use the restroom and having a staff member from the toddler room watch from the doorway would not meet licensing standards. However the time frames are such that the reduction in ratio would be minimal and the other staff member assigned to the room would still have been present to provide primary care. All parties agree that these incidents are limited and that generally a floater is used to provide breaks when needed. All parties also deny any situation in which a staff member has been present at the center in an impaired manner or not providing for the care of the children

Special Notes and Action Required:

The complaint is not substantiated and no further action is required.

Consultant's Signature:



Date:

08/14/2014