

inappropriate form of discipline. I spoke with the director about the allegation. She shared that she did not believe that this employee would utilize inappropriate discipline since she does not chose to physically discipline her own children. The alleged employee shared that she did not physically discipline this child or any other child.

The director and on-site supervisor shared that the child that was allegedly spanked did come to child care on Friday. They mentioned that if the parent was concerned about the child being spanked on Thursday why did they return on Friday. It was also shared that this family owed an outstanding bill of over \$700. Parent has a history of lying about when and how they would pay. I explained to the director/on-site supervisor that I cannot disclose who reported this information. They shared that they understood this.

I did observe ratio violations and lack of supervision in the center.

-Staff in the Back Infant Room told me they had 7 children. They had 8 children.

-Back Infant Room had 1 staff to 7 children. The ratio is 1 staff to 4 children. The other staff left the classroom out of ratio to use the restroom.

-Preschool Classroom had 1 staff with 22 children due to the other staff leaving the classroom. The ratio is 1 staff to 12 children.

Special Notes and Action Required:

I was just at this center on 11/27/13 for another complaint visit on a child being left unattended during a fire alarm.

There is not an excuse for the center to have ratio violations. They have phone systems available to communicate with the float staff, onsite supervisor and director if they need to leave their classroom for any reason.

The director asked this worker to come to the staff meeting on 12/16/13 to discuss expectations for staff in regards to ratio and supervision.

Ratio must be maintained at all times. The center director and on-site supervisor must ensure that each staff knows the ratio of their classroom. Staff must be held accountable if they chose to violate ratio. Children cannot be left unattended.

The director gave me a verbal commitment that the noted rule violations would be promptly corrected. It is important to note, all DHS licensing standards and procedures must be maintained during the renewal period. If you feel something is unclear or unjustly cited, please contact me so that we may discuss the issue. If necessary, I can make a notation in your record. You may also send a letter that will be included in your licensing file noting any disagreement you may have with this document. If I have failed to provide for you any information discussed during my visit, please contact me and I will forward the information to you. Thank you.

Consultant's Signature:

Date:

12/11/2013

