



Iowa Department of Human Services

Terry E. Branstad
Governor

Kim Reynolds
Lt. Governor

Charles M. Palmer
Director

February 28, 2014

Lisa Porter
704 Brookside Ave
Evansdale, IA. 50707

Dear Child Care Provider,

This letter is in regards to the February 27, 2014 compliance check of your Level A, Registered Child Development Home. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. The following areas were out of compliance at the time of my visit:

- 110.4 No more children are in care than the rules for the specific category will allow. (Per Ms. Porter- she is over number due to no school and conferences. Present were seven not school age children, two school age and her own. Nine kids- Kylie-2, Aubrey 2, Gram-3, Gracen -1, Mckenna- 1 months, Cierra- 3, Chloe-4, Bailey-10 and Mallery-6- over numbers).
- 110.5(1)b All medicines and poisonous, toxic, or otherwise unsafe materials are secured from access by a child. (Had provider remove while there).
- 110.5(1)d Medicines are inaccessible to children. (Had asked to be removed during this visit).
- 110.5(1)j Emergency and disaster plans for fire and tornado are written and posted by primary and secondary exits. (Please provide one for primary. Secondary is faded and will need to be replaced).
- 110.5(1)k Fire and tornado drills are practiced monthly and documentation kept. (Please provide forms for new one).
- 110.5(2)a A physician's signed statement of health and immunization status on the provider and all members of the household who may be present when children are in the home. Statements must be obtained at the time of initial registration and updated every two years. (Please provide for Lily's physical and immunization).
- 110.5(8)d For infants and preschoolers: An admission physical examination, on the first day of attendance, including past health history, status of present health, allergies and restrictive conditions, and recommendations for continued care when necessary. The date of the exam is not more than 12 months before the child's first day of attendance. (Please provide forms for three infants and toddlers).

110.5(8)e For infants and preschoolers: A statement of health signed by a physician submitted annually. (Needed for three).

110.8(1)a Not more than six preschool children present at any one time including infants. (Seven were present).

110.8(1)a Not more than eight children present when the emergency school closing exception is in effect. (Nine were present).

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. **Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations within the next 45 days.**

Based on the items out of compliance listed above, you will be required to have a recheck or follow up visit to your home. This visit will occur after the 45 day time period has elapsed. Child Care Resource and Referral will check your home for completion of your items out of compliance with the checklist. They can be reached at 319-233-0804

I certify that I have taken all of the steps necessary to correct each of the identified violations noted above and am now in complete compliance with all of the Departmental mandated regulatory rules.

Please sign and date below, and return this form in the provided envelope by: April 14, 2014

X _____
Signature Date

Please do not hesitate to contact me at DHS at 319-292-2360 if you have any questions regarding this letter.

Sincerely,

Patricia Smart
Social Worker II

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 319-233-0804.

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you need to use only DHS approved training and only 12 hours can be by self-study. You can access the approved training by going to http://www.dhs.state.ia.us/Consumers/Child_Care/Professional_Development.html and you can sign up for training at <https://ccmis.dhs.state.ia.us/trainingregistry/>

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).