



# Iowa Department of Human Services

Terry E. Branstad  
Governor

Kim Reynolds  
Lt. Governor

Charles M. Palmer  
Director

March 31, 2014

Lisa Zwanziger  
96 Amherst Boulevard  
Nashua, IA. 50658

Dear Child Care Provider,

This letter is in regards to the March 12, 2014 compliance check of your Level B, Registered Child Development Home. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. The following areas were out of compliance at the time of my visit:

- 110.4 No more children are in care than the rules for the specific category will allow. (Twelve children, four over the allowed amount. Four infants 6 ½ months , 7 ½ months, 18 months and 17 months. Please reduce the number or increase the category of care with approved staff and appropriate child to provider ratio)
- 110.5(1) Conditions in the home are safe, sanitary, and free of hazards. ( Please reduce clutter and items in the children's food prep area and play area. Table needs to be cleared for eating. Chemicals and items hazardous to children need to be put away)
- 110.5(1)b All medicines and poisonous, toxic, or otherwise unsafe materials are secured from access by a child. ( Chemicals needs to be locked or out of reach)
- 110.5(1)e All accessible electrical outlets are safely capped. ( Please cap all outlets)
- 110.5(1)k Fire and tornado drills are practiced monthly and documentation kept.
- 110.5(1)n Has a minimum of one single-station, battery-operated, UL-approved smoke detector in each child-occupied room and at the top of every stairway. ( Please add to bedroom)
- 110.5(1)n Each smoke detector is tested monthly, and a record is kept for inspection purposes.
- 110.5(8)d For infants and preschoolers: An admission physical examination, on the first day of attendance, including past health history, status of present health, allergies and restrictive conditions, and recommendations for continued care when necessary. The date of the exam is not more than 12 months before the child's first day of attendance. ( Needed for seven)
- 110.5(8)g A signed and dated immunization certificate provided by the state department of public health. ( Needed for one)

110.9(1) SPECIFIC REQUIREMENTS FOR CHILD DEVELOPMENT HOME CATERGORY "B"

110.9(1)a Not more than six preschool children present at any one time including infants. ( Noted eight preschoolers)

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. **Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations within the next 45 days.**

Based on the items out of compliance listed above, you will be required to have a recheck or follow up visit to your home. This visit will occur after the 45 day time period has elapsed. Child Care Resource and Referral will check your home for completion of your items out of compliance with the checklist. They can be reached at 319-233-0804

**Please sign and date below, and return this form in the provided envelope by: May 15, 2014**

X \_\_\_\_\_  
Signature Date

Please do not hesitate to contact me at DHS at 319-292-2419 if you have any questions regarding this letter.

Sincerely,

Angela Huntington  
Social Worker II

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 319-233-0804.

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you need to use only DHS approved training and only 12 hours can be by self-study. You can access the approved training by going to [http://www.dhs.state.ia.us/Consumers/Child\\_Care/Professional\\_Development.html](http://www.dhs.state.ia.us/Consumers/Child_Care/Professional_Development.html) and you can sign up for training at <https://ccmis.dhs.state.ia.us/trainingregistry/>

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income

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tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).