



Iowa Department of Human Services

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May 25, 2012

GENERAL LETTER NO. 23-I-AP-19

ISSUED BY: Division of Fiscal Management

SUBJECT: Management Manual, Title 23, Chapter I, ***RANDOM MOMENT SAMPLE SYSTEM APPENDIX***, obsolete.

Summary

The forms described in 23-I-Appendix are no longer in use. Since October 1, 2005, random moment sampling observations have been completed using email and the Intranet. Instructions for social workers and income maintenance workers are moved to Chapter 23-I.

Effective Date

Immediately.

Material Superseded

This letter rescinds the entire Chapter I Appendix, from Management Manual, Title 23, which includes the following pages:

<u>Page</u>	<u>Date</u>
Title page	December 14, 2007
Contents (page 1)	December 14, 2007
470-2777	11/07
1-21	December 14, 2007
470-2778	7/09

Additional Information

Refer questions about this general letter to your central office random moment time study administrator.