



Iowa Department of Human Services

Terry E. Branstad
Governor

Kim Reynolds
Lt. Governor

Charles M. Palmer
Director

10/10/13

Amanda Miller
310 Busch St
Muscatine IA 52761

Dear Amanda,

This letter is in regards to the 10/8/13 compliance check of your Level A, Registered Child Development Home. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. The following areas were out of compliance at the time of my visit:

110.5(1) Conditions in the home are safe, sanitary, and free of hazards.

110.5(1)a Numbers for each child's parent, physician, and a responsible person are accessible by the phone.

Amanda needs to update her contact sheet.

110.5(1)b All medicines and poisonous, toxic, or otherwise unsafe materials are secured from access by a child.

Amanda needs to place items in bathroom labeled "Keep Out Of Reach of Children" in higher inaccessible area for children or place in bathroom sink cabinet with child lock.

110.5(1)c First-Aid supplies are available and easily accessible in the home, outdoor play area, any vehicle used to transport children, and on field trips.

Amanda needs to have first aid kit for transport vehicle.

110.5(1)d Medicines are inaccessible to children.

Amanda needs to move medications in bathroom to inaccessible area.

110.5(1)e Electrical wiring shall be maintained.

110.5(1)e All accessible electrical outlets are safely capped.

Amanda needs to place safety caps in 1 outlet in playroom.

110.5(1)h A safe outdoor play area is maintained in good condition throughout the year.

Amanda needs to move swingset up to flat area next to house and anchor.

110.5(1)h Is fenced off when located on a busy thoroughfare or near a hazard.

Amanda needs to fence off corner of the back yard from steep hill next to the house. This fence will be completed by 1/10/14.

110.5(1)k Fire and tornado drills are practiced monthly and documentation kept.

Amanda needs to practice monthly and document.

110.5(1)n Has a minimum of one single-station, battery-operated, UL-approved smoke detector in each child-occupied room and at the top of every stairway.

Amanda needs to place detector at the top of her basement steps.

110.5(1)n Each smoke detector is tested monthly, and a record is kept for inspection purposes.

Amanda needs to check monthly and document.

110.5(1)o Nonsmoking signs posted at every entrance of the home and in every vehicle used to transport children. Signs include telephone # for reporting complaints, and www.iowasmokefreeair.gov.

Amanda needs to place compliance sign in transport vehicle.

110.5(1)q Aquariums are well maintained and installed so that children cannot get in the water or pull over the tank.

Amanda needs to put child lock on top of lid so that children cannot get access to the water.

110.5(1)u The provider has written policies about caring for mildly ill children and the exclusion of children due to illness, and informs parents of policies.

Amanda needs to show documentation of her procedures on how she would care for mildly ill children that become sick while in her care (prior to their parents coming to pick them up.)

110.5(1)x For homes built prior to 1960, provider must complete visual assessment for lead hazards and apply necessary interim controls prior to registration and each renewal

Amanda needs to provide documentation of this.

110.5(2) A provider file is maintained and contains:

110.5(2)a A physician's signed statement of health and immunization status on the provider and all members of the household who may be present when children are in the home. Statements must be obtained at the time of initial registration and updated every two years.

Amanda needs to show documentation of current physical for Amanda, James, Cameron, Dillon and Rylin and proof of immune status for Polio, MMR and dTap for Amanda, James, Cameron, Dillon and Rylin.

110.5(2)d An individual file is maintained for each substitute and contains:

110.5(2)d A physician's signed statement of health of at the time of employment and at least every two years thereafter.

Amanda needs to show documentation of a current physical for James and proof of immune status for Polio, MMR and Dtap for James.

110.5(3) Activity Program.

110.5(3)e All play equipment and materials are in a safe condition, for both indoor and outdoor activities.

See 110.5(1) h.

110.5(8) Children's Files

110.5(8) An individual file is maintained for each child and updated annually or when there are changes. Each file contains:

110.5(8)d For school-aged children: On the first day of attendance, a statement of health status signed by the parent or legal guardian.

Need physical for L.M.

110.5(8)g A signed and dated immunization certificate provided by the state department of public health.

Need for L.M.

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. **Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations by 11/25/13.**

Based on the items out of compliance listed above, you will be required to have a recheck or follow up visit to your home. This visit will occur sometime on or after **11/25/13**.

Please do not hesitate to contact me at DHS at (319) 208-5521 if you have any questions regarding this letter.

Sincerely,

Social Worker II

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 1-866-324-3236

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you need to use only DHS approved training and only 12 hours can be by self-study. You can access the approved training by going to http://www.dhs.state.ia.us/Consumers/Child_Care/Professional_Development.html and you can sign up for training at <https://ccmis.dhs.state.ia.us/trainingregistry/>

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).