

Iowa Department of Human Services  
INITIATION OF MEDICAL SUPPORT ENFORCEMENT

Date Notice Prepared: \_\_\_\_\_  
Case Number: \_\_\_\_\_  
Worker: \_\_\_\_\_  
Child Support Recovery Unit  
\_\_\_\_\_  
\_\_\_\_\_  
Tel. 1-888-229-9223

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This notice is to inform you that the Child Support Recovery Unit (Unit) is attempting to enforce health insurance for your dependents.

The Unit has notified your employer to enroll your dependents in a health insurance plan and withhold from your income the necessary health insurance premiums. If you are required to provide health insurance, your employer may have to enroll you in the health insurance plan in order to enroll the dependents. The enforcement of health insurance is provided for in Iowa Code chapter 252E.

If your employer does not offer health insurance the Unit will end enforcement, however you are still responsible for health insurance as stated in your order. If you do not currently meet health insurance eligibility requirements, the Unit will continue enforcement when you become eligible.

If you feel this action to enforce health insurance is wrong and wish to contest it, there are two ways you can do so. One is through an informal conference with the Unit. The other is by filing a court action called a Motion to Quash. The following is more information about how you do this.

INFORMAL CONFERENCE

If you wish to have a conference with the Unit to discuss this action, send your written request to the Unit listed at the top of this notice. You may contest this action for one of the following reasons:

- a. You are not the person responsible for providing health insurance coverage in this case.
- b. You are already providing health insurance coverage for the dependent.
- c. There is no dependent coverage available to you.
- d. The dependent coverage available to you is not accessible to the child because of where the child lives.
- e. Your order does not require you to provide health insurance coverage.

After receiving your written request, the Unit will schedule a conference within 15 days. The conference may be held by telephone or in person. The Unit will notify you of the results of the conference in writing.

MOTION TO QUASH

You may also file a motion to quash the enforcement of health insurance with the clerk of the district court. Iowa Code sections 252E.6A and 252D.31 directs the clerk of the district court to schedule a hearing on the motion for a time not later than seven days after the motion is filed and notify the parties of the hearing. However, you may wish to verify with the clerk that a hearing has been scheduled. Please send a copy of the motion and the order scheduling the hearing to the Unit.

You can file a motion to quash health insurance enforcement if:

- a. You think we made a mistake of identity (you think we have the wrong person).
- b. You think there is an error in the amount withheld.
- c. You think there is a mistake in the availability of the health insurance because coverage is not accessible to the child based on where the child lives.

NOTE: Even if the Unit is unable to enforce health insurance you are financially responsible for the health insurance as stated in your order.

POLICY ON NONDISCRIMINATION

This action was taken without regard to race, creed, color, sex, age, physical or mental disability, religion, national origin, or political belief. If you think you have been discriminated against for any of the reasons stated above, you may file a complaint with DHS by completing a Discrimination Complaint Form, which you can get from any DHS office or the DHS Diversity Programs Unit. You may also file a complaint with the Iowa Civil Rights Commission (if you feel you were discriminated against BECAUSE OF your race, creed, color, origin, sex, religion or disability); or the United States Department of Health and Human Services, Office for Civil Rights.

Iowa Department of Human Services  
Diversity Programs Unit 1st Fl  
1305 E Walnut St  
Des Moines IA 50319-0114

Iowa Civil Rights Commission  
211 E Maple St 2nd Fl  
Des Moines IA 50309-1858

US Department of Health and Human Services  
Office of Civil Rights Region VII  
601 E 12th Rm 248  
Kansas City MO 64106-2808