

## CORE - System Monthly Scorecard

### Purpose:

To compile and provide the State of Iowa with Monthly Performance Measure scores set in place for the Systems Team and Iowa Medicaid Enterprise (IME) Core; ensuring accuracy and timely reporting.

### Identification of Roles:

Business Analyst – Gathers Performance Measure information, Consolidate all Performance Measures into one Scorecard

Programmer Analyst or Technical Lead Analyst – Provides data from Eligibility Verification System (ELVIS)

### Performance Standards:

Provide monthly Performance Measures (Scorecard) within ten (10) business days of the end of the reporting period.

### Path of Business Procedure:

For additional details on this procedure please refer to the Performance Measures Scorecard training manual. (Internal IME CORE document Restricted/Confidential)

Step 1: Business Analyst gathers required information from the following:

- a. OnBase Reporting Services
- b. Eligibility Verification Information System (ELVIS)
- c. Report History Spreadsheet

Step 2: Business Analyst will compile the System Team Performance Measure scores.

Step 3: Business Analyst will complete the System Team Performance Measures.

Step 4: The Operations Team Lead of the Claims Team compiles the scores from all Teams of IME Core.

Step 5: The Operations Team Lead of the Claims Team published the scorecard to the following location  
DHSIME > IMEUNIVERSAL > Performance Measures > CORE > Scorecards for State Staff to review.

### Forms/Reports:

None

**RFP References:**

5.1.4.3, 5.1.5.3, 5.1.6.6, 5.1.7.3, 5.2.2.2.7, 5.2.2.4.7, 5.2.2.5.7, 5.2.2.6.7, 5.2.2.7.7, 5.2.2.8.7, 5.2.2.9.7,  
5.2.2.10.7, 5.2.2.11.7, 5.2.2.12.7, 5.2.2.13.7, 5.2.2.14.7

**Interfaces:**

OnBase

MMIS

ELVIS

**Attachments:**

None