

CORE - Security and Policy Training

Purpose:

This procedure provides assurance that Iowa Medicaid Enterprise (IME) Core personnel are trained on Security Policies, Incident Reporting, and Fraudulent Practices.

Identification of Roles:

IME Core Personnel – Access Policy Center, review and complete Policies and Quizzes.

Performance Standards:

None

Path of Business Procedure:

Step 1: IME Core Personnel log into Policy Center and complete any pending policy that needs to be completed

- a. Open Internet Browser and go to <https://vpc.noridian.com>
- b. Log into Policy Center and select the home icon located on upper right corner.
- c. Review Policies and Quizzes and complete them within the required time frame.

Step 2: IME Core Customized Training

- a. IME Core Personnel will be trained on security policies, incident reporting, and fraudulent practices through IME Core Customized Training.

Step 3: Location of IME Core Customized Training

- a. The NAS 2010 Custom Compliance, Privacy and Security Training is located in the following folder: IME Core > K Drive_IA Medicaid > 2010 Compliance Training

Forms/Reports:

None

RFP References:

5.1.10

Interfaces:

Policy Center

Attachments:

None