

**Child Support Advisory Committee Minutes
September 11, 2015
Botanical Center – Swartz Room
909 Robert D. Ray Drive
Des Moines, IA**

Members / Alternates Present	Others Present	Members / Alternates Absent
Christopher Robinson	Carol Eaton	Honorable Mark Costello
Maja Rater	Kylie Claycomb	Honorable Eliza Ovrrom
David Jungmann	Terry Tesar	Evelyn Ocheltree
Kathy Mika	Mark Rath	Suzanne Overton
Debra Moore		Matthew Weichers
Fred Scaletta		Cherie Lawson
Barbara Van Allen		Greg Hughes
Dick Woods		Honorable Deborah Berry
Honorable Rich Taylor		Honorable Rob Bacon

I. Welcome

Mr. Robinson called the meeting to order at 1:05 pm and welcomed everyone.

II. Discuss / Approve April 2015 Minutes

Ms. Van Allen moved to approve the minutes for the April 10, 2015 meeting. Mr. Scaletta seconded the motion. The motion was carried.

III. Bureau Chief's Report

A. Web Update

Terry Tesar, Policy Specialist, provided updates on the CSAC Comment Forms added to the DHS Website. The General Comment Form and Guidelines Comment Form have links located on the same DHS homepage.

The CSAC General Comment Form will allow users to submit comments of 1000 characters or less over a secure server to the committee. Only the user's first and last name are required fields on the form; user's address (physical and email) information is optional. Users are asked to not include any confidential or case-specific information on the form.

The Guidelines Comment Form is similar to the General Comment Form, however, it includes an option that allows the user to add and send an attachment with the form. Both forms utilize reCaptcha to limit spam.

Notification of comments submitted can be sent daily to those users who have access to review the comments. This information can then be sorted and reformatted into reports, etc. The estimated date to implement roll-out is 10/1/15.

B. Legislation

Ms. Eaton provided an update on the UIFSA bill (HF542) that did not survive funnel week but was later reintroduced and passed under SF500. This bill also included the suspension of support and genetic testing language proposed

No new legislation is anticipated for 2016.

C. Budget Update

Ms. Eaton provided that the SFY17 budget for CSRU had been approved and provided a handout on CSRU services.

In SFY15, CSRU had more than 172,000 cases which are projected to remain level through SFY17. In SFY15, \$19.3 million in collections went to state and federal governments to offset the cost of public assistance. 2,862,322 child support payments were processed in SFY15. In SFY15, CSRU collected 74% of current support in the month due which compared to the national average of 64%.

D. Performance Statistics

Ms. Eaton provided a handout on performance statistics and reviewed.

IV. Old Business

A. Guidelines Public Hearings

Ms. Claycomb reviewed the proposed dates/locations for the CSAC public hearings that were previously sent to all members. For reference, handouts from the 2011 public hearings were provided.

Ms. Claycomb provided that a press release and public notice with public hearing information would be available to customers on the DHS website. In addition to public hearings, customers will also be able to submit comments via the web or mail. These comments will be compiled by Ms. Claycomb for the February guidelines meetings.

Ms. Claycomb provided that the CSAC guidelines meeting to review public hearing comments will be held on February 4th and 5th with Prof. Andrea Charlow.

B. Finalize By-laws

Senator Taylor submitted that in Article I of the by-laws, the changing of chairperson to CSRU Bureau Chief would mean that according to Article VII of the by-laws, that person can fail to recognize any amendments to the by-laws. Suggestion was made to eliminate the recognizing language and to change the Article I meaning of chairperson to one who moderates and/or leads the meeting.

Mr. Jungmann motioned that a written amendment be submitted 10 days before the next meeting. Mr. Woods seconded the motion. The motion was carried.

V. New Business

A. 2016 Meeting Dates

After the guidelines meeting to be held February 4-5, 2016, a follow-up meeting will be needed in late March/early April. The fall meeting will be October 14. A proposed date will be sent to members for March or April.

Update: meetings were set for April 1, 2016 and October 14, 2016.

VI. Adjourn

The meeting adjourned at 2:27 pm.

The next meeting will be held on February 4, 2016, 1:00pm-4:00pm and continuing February 5, 2016, 9:00am-12:00pm at the Polk County River Place office.