STATUTORY DUTY	TASKS IDENTIFIED	TIMELINE TO COMPLETE	COMMITTEE MEMBERS ASSIGNED
The Commission shall annually submit to the governor and the general assembly: (1) A report concerning the activities of the commission (2) Recommendations formulated by the commission for changes in law. (Iowa Code 225C.6)	Meeting minutes serve as a record of the Commission's activities. Develop recommendations for changes in law ○ *Identify information or resources needed to complete*	• **July** meeting - identify information needed • **August** – first meeting of committee • **October** meeting - draft outline for consideration by full Commission • **December** meeting - finalize by vote • **<u>January 1</u> – report due**	**<u>Legislative Priorities Committee</u>:** •
By January 1 of each odd-numbered year, the Commission shall submit to the governor and the general assembly an evaluation of: (1) The extent to which services to persons with disabilities are actually available to persons in each county in the state and the quality of those services. (Iowa Code 225C.6)	Request, gather, and review information available, and develop report on the availability and quality of county/regional services ○ *Identify information or resources needed to complete*	• **May** meeting - identify information available and needed • **August** – first meeting of committee • **October** meeting - draft outline for consideration by full Commission • **December** meeting - finalize by vote • **<u>January 1</u> – report due**	**<u>Regional Services Committee</u>:** •
By January 1 of each odd-numbered year, the Commission shall submit to the governor and the general assembly an evaluation of: (2) The effectiveness of the services being provided by disability service providers in this state and by each of the state mental health institutes established under chapter 226 and by each of the state resource centers established under chapter 222. (Iowa Code 225C.6)	Request, gather, and review information available, and develop report on effectiveness of MHI and SRC services. ○ *Identify information or resources needed to complete*	• **May** meeting - identify information available and needed • **August** – first meeting of committee • **October** meeting - draft outline for consideration by full Commission • **December** meeting - finalize by vote • **<u>January 1</u> – report due**	**<u>MHI and SRC Committee</u>:** •

STATUTORY DUTY	TASKS IDENTIFIED	TIMELINE TO COMPLETE	COMMITTEE MEMBERS ASSIGNED
The Commission shall advise the administrator, the council on human services, the governor, and the general assembly on budgets and appropriations concerning disability services. (Iowa Code 225C.6) Before completion of the department's budget estimate as required by [Iowa Code] 8.23 [due on or before October 1], the commission will consult with the Director to determine and include in the estimate the amount which in order to address the increase in the costs of providing services should be appropriated to the [Mental Health and Disability Regional Services] fund for the succeeding fiscal year. (225C.7A effective 7-1-13)	• Estimate an amount of funding to address cost increases. ○ *Identify information or resources needed complete*	• **June** – begin meeting • **July** meeting - draft proposal for consideration by full Commission • **<u>August 1</u>** – submit to DHS	**<u>Cost Increase & Communications Committee:</u>** •
The Commission shall coordinate activities with the Iowa developmental disabilities council and the mental health planning council, and shall work with other state agencies on coordinating, collaborating, and communicating concerning activities involving persons with disabilities.	• Meet jointly with the Mental Health Planning Council twice a year. • Receive an update on DD Council activities annually. • Make information on Commission activities available to other agencies through annual report. • Invite other agencies to share reports or present to Commission as appropriate.	• In **June**, invite Brooke Lovelace to present at July meeting. • Joint meetings have been scheduled for July and October. • Completed under annual reporting duty shown above. • To be completed as need is determined throughout the year.	*No committee support needed*
Managed Care Organization (MCO) Executive Summary		• **September** – draft summary for consideration by full Commission	*No committee support needed*