

**Meeting Minutes
September 10 - 11, 2019**

EXECUTIVE COMMITTEE MEMBERS	DEPARTMENT OF HUMAN SERVICES
Mark Anderson – present	Gerd Clabaugh – present
Kimberly Kudej – present	Mikki Stier - present
Sam Wallace – present	Jean Slaybaugh - present
Carol Forristall – present	Rick Schults - present
Rebecca Peterson – absent	Vern Armstrong - present
Skylar Mayberry-Mayes - present	Jana Rhoads - present
	Mike Randol - present
	Anthony Lyman - present
	Joe Havig - present
	Jody Lane-Molnari - present
	Karalyn Kuhns - present
	Bob Krebs - present
	Carrie Malone - present
	Kevin Kirkpatrick - present

EX-OFFICIO LEGISLATIVE MEMBERS
Representative Joel Fry – present
Representative Timi Brown-Powers - absent
Senator Amanda Ragan – absent
Senator Mark Segebart – absent

Guests

Rod Borhart– CR Gazette
 Jess Benson – LSA
 Flora Schmidt – IBHA
 Adrienne Seusy – LSA
 Patty Funaro – LSA
 Maddie Wilcox – Advocacy Strategies
 Kris Bell – SDC
 Kent Ohms – LSA

Sandy Hurtado-Peters - IDOM
 Natalie Ginty – Caucus Staff
 Stacie Maass - ITC
 Craig Schoenfeld - ITC
 Sara Allen
 Kelsey Thien - HDC
 Peggy Huppert – NAMI Iowa
 Kristie Oliver -

Call to Order

Chair Mark Anderson called the Council meeting to order at 10:00 a.m. in the first floor conference room at the Hoover State Office Building in Des Moines, IA.

Roll Call

All council members were present with the exception of Peterson.

All Ex-officio legislative members were absent with the exception of Representative Joel Fry.

Director's Comments

Director Clabaugh provided the following updates to the council:

- Governor Reynolds appointed Kelly Garcia the new director of DHS on September 5th. Kelly is currently the Executive Commissioner of the Texas Health and Human services commission. We're looking forward to her starting on November 1st.
- Director Clabaugh thanked the Council for their visit to the Independence Mental Health facility in August. The staff at the facility were all very appreciative for the council's time.
- The first meeting of the Children's Behavioral Health board took place on August 27th. Director Clabaugh co-chaired that board. He's very pleased with the work that the board is wanting to accomplish.

Director Clabaugh thanked the Division of Fiscal Management staff for their hard work in putting the budget book together. He then gave an executive summary of pages 2-5 in the SFY 2020 Budget Book.

Budget Overview

Jean Slaybaugh, Chief Financial Officer of DHS, gave an overview of the SFY 2020 Budget Book highlighting DHS clients served, overall budget totals, and comparisons to STY 2019 budget.

SFY 2021 Budget Presentations:

IMPROVE IOWANS' HEALTH STATUS

Division of Adult, Children & Family Services (ACFS) and Iowa Medicaid Enterprise (IME)

- Medical Assistance (Mike Randol)
- Iowa Health and Wellness Plan (Mike Randol)
- Children's Health Insurance Program (Mike Randol)
- Medical Contracts (Mike Randol)
- State Supplementary Assistance (Mike Randol)

PROMOTE IOWANS' BEHAVIORAL & DISABILITIES HEALTH STATUS

Division of Mental Health and Disability Services

- Cherokee Mental Health Institution (Rick Shults)
- Independence Mental Health Institution (Rick Shults)
- Glenwood Resource Center (Rick Shults)
- Woodward Resource Center (Rick Shults)
- Conner Training (Rick Shults)
- Civil Commitment Unit for Sexual Offenders (Rick Shults)
- State Payment Program (Rick Shults)
- MHDS Regional Funding (Rick Shults)

Recess

The council recessed 4:35 pm

Wednesday September 11, 2019

Call to Order

Mark Anderson, Chair, reconvened the Council meeting at 9:00 a.m. on September 11, 2019.

Rules

Nancy Freudenberg presented the following Notices of Intended Action

N-1. Amendments to Chapter 13, "Program Evaluation". These proposed amendments clarify the programs that are reviewed by the Department of Human Services Quality Control Bureau. These amendments also update forms that are required in that process and remove obsolete forms.

N-2. Amendments to Chapter 77, "Conditions of Participation for Providers of Medical and Remedial Care," Chapter 78, "Amount, Duration and Scope of Medical and Remedial Services," and Chapter 83, "Medicaid Waiver Services". The Department is clarifying the Brain Injury (BI) Waiver provider qualifications to align with the services and supports that are rendered by qualified brain injury professionals and accredited brain injury rehabilitation programs.

N-3. Amendments to Chapter 79, "Other Policies Relating to Providers of Medical and Remedial Care," Chapter 80, "Procedure and Method of Payment," and Chapter 81, "Nursing Facilities." These proposed amendments provide updated form names, numbers and terminology and remove references to form names and numbers that are no longer in use.

N-4. Amendments to Chapter 86, "Healthy and Well Kids in Iowa (HAWK-I) Program". The proposed amendments add language to reflect the Department's implementation of a passive managed care enrollment. HAWK-I- eligible individuals will be passively enrolled with a managed care plan; however, the effective date will remain consistent with current practices. The propose amendments also add necessary definitions, revise the time frame for a decision on eligibility, clarify policy on when a waiting period does not apply, revise premium payment language,

eliminate the lock-out period for premium nonpayment, make technical changes and remove outdated program language.

N-5. Amendments to Chapter 105, “Juvenile Detention and Shelter Care Homes”, Chapter 112, “Licensing and Regulation of Child Foster Care Facilities,” and Chapter 114, “Licensing and Regulation of All Group Foster Care Facilities for Children,” Chapter 115, “Licensing and Regulation of Comprehensive Residential Facilities for Children,” and Chapter 116, “Licensing and Regulation of Residential Facilities for Children with an Intellectual Disability.” These proposed amendments remove obsolete elements within the administrative rules, bring better alignment to current practice and implement changes required within federal law.

N-6. Amendments to Chapter 109, “Child Care Centers.” These proposed amendments document the expectation of a pre-inspection visit prior to granting a new child care center permission to open. Pre-inspection visits occur in practice already. These amendments clarify the expectation around Department receipt of the regulatory fee during application and when and where the fee is submitted. These proposed amendments better align rules to current practice.

N-7. Amendments to Chapter 109, “Child Care Centers,” Chapter 110, “Child Development Homes,” and Chapter 120, “Child Care Homes.” These proposed amendments change child abuse mandatory reporter training requirements for child care providers from once every five years to once every three years with modified expectations. These proposed amendments remove the five-year requirement and state that certification must be maintained. Additionally, the proposed amendments require all child care providers to participate in minimum health and safety training as a preservice or orientation requirement.

The requirement for child care providers to take preservice training every five years without training credit is removed. Child care providers would be able to continue their professional development requirements without repeating the same training and may also receive credit for the training taken.

A motion was made by Wallace and seconded by Kudej to approve the notice rules.
MOTION UNANIMOUSLY CARRIED.

SFY 2021 Budget Presentations Continue

IMPROVE SAFETY, WELL-BEING & PERMANENCY FOR IOWA’S CHILDREN

Divisions of ACFS and MHDS

- Child Abuse Prevention (Jana Rhoads)
- Adoption Subsidy (Jana Rhoads)
- Child and Family Services (Jana Rhoads)
- Eldora Training School (Rick Shults)
- Comprehensive Family Support Programs (Jana Rhoads)

IMPROVE IOWANS' EMPLOYMENT & ECONOMIC SECURITY

Divisions of ACFS, MHDS and Field Operations

- Family Investment Program (Jana Rhoads)
- Food Assistance (Jana Rhoads)
- Child Care Assistance (Jana Rhoads)
- Child Support Recovery (Vern Armstrong)

EFFECTIVELY MANAGE RESOURCES

Divisions of Field Operations and Fiscal Management

- Field Operations (Vern Armstrong)
- General Administration (Jean Slaybaugh)
- Volunteers (Vern Armstrong)

ALLOCATION OF SPECIFIC FEDERAL AND STATE FUNDS

- TANF & Block Grants (Jean Slaybaugh)

Jean will give a follow up presentation on TANF to the council at the November council meeting to provide more details and clarification.

TECHNOLOGY REQUESTS

- IT Transformation and Modernization (Anthony Lyman)
- Major Technology Projects (Anthony Lyman)

General Budget Discussions

Director Clabaugh thanked Jean and her staff again for putting together the budget book. He reviewed the Executive Summary document and reminded the council of the number of lowans served by DHS and how many agencies DHS collaborates with to improve the lives of lowans. Director Clabaugh also thanked all the DA's for their time and presentations given to the council. A short discussion was held, council members each thanked the DA's and Jean Slaybaugh for their hard work in preparing the SFY 2020 budget.

- Skylar Mayberry-Mayes asked about cost of living increases for lowans being served by DHS. Jean Slaybaugh informed him that cost of living increases are not required to be part of the budget, it is managed by other state entities.
- Kim Kudaj asked how the Iowa Total Care transition has been going. Medicaid Director Randol believes it has been going very well. He and his team continue to meet with the executives at Iowa Total Care weekly. His team is working hard on taking care of any issues promptly.
- Sam Wallace asked if the current Medicaid program is working effectively for the State of Iowa, compared to other states. Director Randol said our program is very effective and efficient. He advised the council to go online to look at the MCO quarterly report where you can see the positive results of surveys that have been conducted.

SFY 2021 Budget Decisions

A motion was made by Wallace to approve the proposed state fiscal year status quo budget request, with the identified changes for Medicaid, CHIP, Eldora and Adoption. This includes state general funding, related federal funding and other funding including TANF, SSBG, the Health Care Trust Fund and all other sources of funding as associated with the DHS budget request document.

The motion was seconded by Mayberry-Mayes.

MOTION UNANIMOUSLY CARRIED.

A motion was made by Wallace to allow the Department to make adjustments, including federal match rates changes necessary to the Council's state fiscal year 2021 budget recommendations. The motion was seconded by Forristall.

MOTION UNANIMOUSLY CARRIED.

Approval of Minutes

A motion was made by Kudej and seconded by Forristall to approve the minutes of the August 14, 2019 meeting. **MOTION UNANIMOUSLY CARRIED.**

Council Update

Wallace thanked Director Clabaugh for serving as Interim Director of DHS. His hard work and dedication to DHS during this time is very appreciated. All the council members thanked all the DHS staff in attendance for their hard work in preparing the Budget book and facilitating the meeting.

Next Meeting

The next meeting of the Council on Human Services will be October 9, 2019 at the Woodward Resource Center, Woodward, IA.

Adjournment

Wallace made a motion to adjourn the meeting, motion was seconded by Mayberry-Mayes. **MOTION UNANIMOUSLY CARRIED.**

Chair Mark Anderson adjourned the meeting at 11:25 a.m.

Submitted by,
Julie Dougherty
Council Secretary