



# Mental Health and Disability Services Redesign

## Service System Data & Statistical Information Integration Workgroup Charge

Source: Iowa Department of Human Services

Date: July 2, 2012

### MISSION

To develop an integrated data and statistical information system for mental health, disability, and substance abuse services

### GOALS

- The Workgroup shall make recommendations for establishing the specifications of electronic, integrated service and funding data, demographic, diagnostic, and statistical information system for all persons receiving publically funded mental health and disability services.
- The new system will:
  - Build on what currently exists.
  - Exchange data within existing systems.
  - Not cause undue burden on consumers or providers.
  - Not collect more data than what is used and use data that is collected.
  - Create a process to ensure data integrity.
  - Be forward thinking and flexible.
  - Determine who will report and define compliance measures.
  - Demonstrate that the public investment made is resulting in positive change.

### MEMBERSHIP

\*See attached.

### TASKS

For an effective data and statistical information system to be realized, several tasks will need to be completed.

- Review current data collection tools, resources, reports, and types of data collected from current departments and providers.
- Conduct a gap analysis.
- Research other states' data collection and integration systems and best practices.
  
- Identify federal and state requirements for data collection and output.
- Identify "points of pain".

- Balance need for standardization with flexibility with how to accomplish the outcome.
- Determine how data will be communicated.
- Consider HIPAA requirements when determining data collected and outcome and performance measures.
- Establish maintenance management.
- Create a comprehensive list or map of what the integrated system will look like and what it will do.
- Create a list of priorities for developing and rolling out the system.
- Work with other groups to develop a set of guidelines for data collection and output.
- Create a recommendations report that includes the specifications for data collection, a timeline, and a budget.

## REPORT DUE

December 14, 2012

## TIMELINE

Schedule	Date	Task
Meeting 2: Polk Co. River Place, Des Moines	Tuesday, August 7, 2012; 10:00am-3:00pm	Achieve goals set forth in the agenda and charge.
Meeting 3: Polk Co. River Place, Des Moines	Wednesday, August 29, 2012; 10:00am-3:00pm	Achieve goals set forth in the agenda and charge.
Meeting 4: Polk Co. River Place, Des Moines	Wednesday, September 26, 2012; 10:00am-3:00pm	Achieve goals set forth in the agenda and charge.
Meeting 5: Polk Co. River Place, Des Moines	Wednesday, October 24, 2012; 10:00am-3:00pm	Achieve goals set forth in the agenda and charge.
Meeting 6: Conference Call	Tuesday, November 27, 2012	Workgroup review of draft report.
Final Report Due	Friday, December 14, 2012	Final report submitted to Governor and General Assembly.
Final Report Distribution	Friday, December 14, 2012	Final report emailed to Workgroup members and posted to Redesign website.