



Executive Committee Summary of Meeting Minutes September 28, 2016

EXECUTIVE COMMITTEE MEMBERS	DEPARTMENT OF HUMAN SERVICES
Gerd Clabaugh – present	Chuck Palmer – present
David Hudson – present	Mikki Stier – present
Dennis Tibben – present	Deb Johnson –
Natalie Ginty – present	Liz Matney –
Shelly Chandler – present	Matt Highland – present
Cindy Baddeloo – present	Lindsay Buechel –
Kate Gainer –	Sean Bagniewski –
Lori Allen – present	Amy McCoy –
Richard Crouch – present	Luisito Cabrera – present
Julie Fugenschuh – present	Alisha Timmerman –
Jodi Tomlonovic – telephone call-in	

Introduction

Gerd called the meeting to order and performed the roll call. He welcomed the new members of the Executive Committee to their first meeting. Executive Committee attendance is as reflected above.

Approval of the Executive Committee Meeting Minutes of August 18, 2016

Minutes of the Executive Committee meeting of August 18, 2016 was approved with correction to the spelling of Natalie Ginty's last name.

Transition of the Executive Committee Members

MAAC Meeting Guidelines and Administrative Rules

Gerd asked the earlier Committee members that were involved in the draft document of the rules and guidelines to take up the responsibilities of drafting the final version of the document reflecting the changes as discussed in the last Full Council meeting. He cited himself, Shelly, and Dennis to take up this task but also suggested one additional person from the public members. The aim is to get the final draft ready in three weeks in time for the October 18 Executive Committee meeting. David volunteered to be part of the group. Gerd stated that a meeting will be scheduled prior to October 18 to further discuss this point.

Action Item:

- Previous members of the Executive Committee plus one new member will meet to draft the final rules and guidelines document (Gerd, Shelly, Dennis, and David) for October 18.

Work Plan and Action Items

Gerd gave the new members a brief overview of the purpose of the work plan document as a tracking tool for all the MAAC work in progress. He explained how the work plan itemized the work that is in the pipeline and that it worked hand in hand with the action items document which gives a status report on items that require action. As a briefing for the new Committee members, Mikki reviewed the Action Items document starting with all the items that have been completed and then with the items that are still outstanding. Mikki mentioned the various Medicaid work processes flow charts that have been developed and completed that can be found on the [DHS website](#)¹ under the “News and Announcements” section. Chuck Palmer gave a brief overview of the role of the Executive Committee and its function as part of the larger Full Council in making recommendations to him. The Executive Committee is an arm of the Full Council therefore speaks and makes recommendations on behalf of the Full Council.

MAAC Minutes Summary

Mikki stated that this document is a summary of the MAAC Executive Committee and Full Council work pertaining to the managed care transition. She stated that the MAAC is required to provide this summary of the MAAC’s managed care transition implementation activities for 2015 and 2016. She mentioned that the 2016 document will continue to be updated until the end of the year. Cindy inquired about the appointment of a member and a provider liaison. Mikki stated that these positions have been in place now for a while:

Member Liaison: Stephanie Madsen / **Provider Liaison:** Inde Seedorff

Gerd stated that these are summaries of already approved minutes and therefore do not require further approval. Mikki stated that both a quarterly report and an annual report are required. David inquired about how issues are brought to the MAAC and if the administrative rules specify this point. Chuck provided insight regarding this process and stated that any member of the MAAC or the public can make a public comment and bring any issue for discussion. He stated that this may develop into an actual recommendation to the DHS. Dennis inquired about a more concrete date for in-depth discussion on these summaries for the purpose of making a recommendation. Gerd stated that the October 18 Executive Committee meeting would be the opportunity to have this substantive discussion to meet the November 15 report deadline.

Action Item:

- Begin in-depth discussions on summaries and potential subsequent recommendations for meeting the November 15 report deadline

Data Workgroup

Chuck stated that this work group resulted from asking the question, “what kind of information do we need to do the job as the MAAC and to come to some conclusion about how the program is working?” He stated further that answering this question will allow us to come up with a set of recommendations. He stated that the MAAC was viewed as the natural body to carry out this task of oversight. Chuck provided an overview of the process for the data workgroup. He suggested that the “data” is essentially asking, “What do you think do you need to arrive at recommendations”. Gerd stated that this has been discussed in the context of a “work group” and that it might be useful to start appointing persons from the Executive Committee and the Full Council to begin the process. Gerd suggested four from the Executive Committee and perhaps two from the Full Council. He asked for any volunteers to be part of this work group. Anthony Carroll and Jim Cushing indicated that they would like to be part of this work group. Gerd stated that almost everyone in the room indicated that they wish to be part of the work group (except David). Cindy suggested that perhaps a good start would be to simply identify a list of data groups or data points solicited from the larger MAAC group before appointing a select work group. Dennis recommended that at the next MAAC Full Council meeting – ask everyone to prepare to share data points for drill down. Not to debate but to outline as Executive Committee and drill down as Full Council and tie it to the goals.

Action Item:

- Request MAAC Full Council members to prepare to share data points and appoint Executive Committee and Full Council members to form part of the Data Work Group.

¹ <https://dhs.iowa.gov/ime/about>

Public Comment Listening Sessions

Matt provided a quick review of the last two Public Comment Meetings in Fort Dodge and Waterloo. He provided some of the key issues that were raised in the meetings as reflected in the summary documents. It was pointed out that there have been a diminishing number of attendees but this may be emblematic of the fact that providers now have more sources to obtain information and more mechanism for feedback which can explain the decrease in attendance at formal public meetings. Laurie sighted the challenge that is posed by a 3pm-5pm meeting time slot for members and suggested that the meetings should perhaps focus on members given that providers have more avenues for information. Cindy volunteered to join Dennis for the October meeting in Sioux City and Shelly volunteered for the November meeting in Ottumwa. Summaries of all completed public comment meetings are found on the [DHS website](#)².

Action Item:

- Need another Executive Committee member for the November Public Comment meeting in Ottumwa.

Public Comment (Non-Executive Committee Members)

Dan Britt stated that things have been going quite well with AmeriHealth and United Healthcare but are still encountering ongoing systemic challenges with AmeriGroup on speech therapy claims. Dan wanted to know if the IME monitors recoupment data and how this information is being monitored. Gerd and Mikki stated that this will be checked and will reach out for feedback.

Action Item:

- Reach back to Dan Britt regarding his query involving recoupment data collection and monitoring by the IME.

Jim indicated that there seems to be a disconnect between the IME staff, the MCOs with respect to the status of individuals as they move out of elderly waiver facilities and back to their homes. He cited the issue of the 30-day trigger but evidently this required them to go through the entire Medicaid approval process all over again. He stated that this needs to be looked into. Cindy: agreed that this is happening more frequently. Mikki stated IME will look into this.

Action Item:

- Look into the Medicaid re-application process that is being triggered when someone in Elderly waiver facility moves back home.

Adjourned

4:40 PM

² <https://dhs.iowa.gov/iahealthlink/IHL-Public-Comment-Meetings>