



## EHR Implementation Roadmap

Assessment	Planning	Selection	Implementation	Evaluation	Improvement
<ol style="list-style-type: none"> <li>1. Learn about electronic health records (EHR) and how meaningful use will benefit your practice and patients</li> <li>2. Complete Practice Assessments:               <ul style="list-style-type: none"> <li>• Practice Readiness Assessment</li> <li>• Practice Profile</li> <li>• Office Staff Survey</li> <li>• Patient Survey Feedback</li> </ul> </li> <li>3. Hold regular staff meetings and select your project team</li> </ol>	<ol style="list-style-type: none"> <li>1. Review practice data:               <ul style="list-style-type: none"> <li>• Practice Assessment</li> <li>• Office Staff Survey</li> <li>• Patient Survey Feedback</li> </ul> </li> <li>2. Identify and target improvement opportunities</li> <li>3. Define EHR implementation goals</li> <li>4. Prepare practice for change               <ul style="list-style-type: none"> <li>• Education on meaningful use criteria</li> </ul> </li> <li>5. Utilize project tools and optimize shared learning</li> </ol>	<ol style="list-style-type: none"> <li>1. Understand and review available EHR solutions</li> <li>2. Define EHR system requirements</li> <li>3. Begin to prepare staff and office for an EHR system</li> <li>4. Select certified EHR system, solution, and vendor that meets goals and meaningful use criteria</li> <li>5. Prepare practice for change</li> <li>6. Utilize project tools and optimize shared learning</li> </ol>	<ol style="list-style-type: none"> <li>1. Create EHR system implementation plan and timetable to achieve meaningful use criteria</li> <li>2. Install and configure hardware</li> <li>3. Install and configure EHR system</li> <li>4. Prepare staff and office for EHR implementation</li> <li>5. Complete pre-implementation baseline evaluation</li> <li>6. Go-live with EHR system</li> <li>7. Utilize project tools and optimize shared learning</li> </ol>	<ol style="list-style-type: none"> <li>1. Conduct post go-live reviews of implementation</li> <li>2. Conduct post go-live EHR staff training</li> <li>3. Complete post-implementation evaluation</li> <li>4. Capture and submit meaningful use measures according to CMS requirements</li> <li>5. Utilize project tools and optimize shared learning</li> </ol>	<ol style="list-style-type: none"> <li>1. Utilize meaningful use criteria for quality improvement</li> <li>2. Utilize EHR to practice evidence-based medicine</li> <li>3. Identify and target additional care management and process improvement opportunities</li> </ol>