



STATE OF IOWA

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DEPARTMENT OF HUMAN SERVICES
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GENERAL LETTER NO. EM-CN-22

ISSUED BY: Bureau of Policy Analysis and Appeals

SUBJECT: **Employees' Manual**, Table of Contents, page 1, revised.

Summary

This letter transmits updates to the Table of Contents for the **Employees' Manual**.

The following changes have been made to:

- ◆ Rename Title 3, Chapter G, from **Medicaid False Claim Policy** to **General Facility Policies**.
- ◆ Add Title 3, Chapter G, Appendix, **General Facility Policies Appendix**.
- ◆ Remove Title 3, Chapter I, **Outpatient Charges**. This chapter is now obsolete. Material previously contained in this chapter is now located in Title 3, Chapter A, **Mental Health Institutes**, and Title 3, Chapter B, **Resource Centers**.

The Table of Contents is now available on line using a link found on the DHS Manuals Home page at the following Internet address:

<http://www.dhs.state.ia.us/policyanalysis/PolicyManualPages/PolManual.htm>

Effective Date

Upon receipt.

Material Superseded

Remove page 1, dated May 22, 2009, from the Employees' Manual Table of Contents and destroy it.

Additional Information

Refer questions about this general letter to your area income maintenance administrator, area social work administrator, or regional collections administrator.

TITLE 1. GENERAL DEPARTMENTAL PROCEDURES

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TITLE 3. STATE FACILITIES

Chapter A	Mental Health Institutes
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TITLE 4. FAMILY INVESTMENT PROGRAM

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Appendix	PROMISE JOBS Provider Manual