



## Frequently Asked Questions (FAQ) regarding the Home- and Community-Based Services (HCBS) Cost Report



Note: Money Follows the Person (MFP) units/revenues/expenses should be reported separately on the cost report in accordance with [Informational Letter No.1010](#). Any other units/revenues/expenses for procedure codes not listed on the table should be entered under “Other Programs” on Schedule D.

### **Question: Where can additional information be found on completing the HCBS cost report?**

Answer: Additional information can be found in the [HCBS provider manual](#).

### **Question: Are HCBS cost reports required for FY2016 and beyond despite the April 1, 2016 transition to managed care?**

Answer: Cost report submission requirements have not changed per the Iowa Administrative Code (see 441 IAC 79.1(15)). Providers still need to submit cost reports to Provider Cost Audit as done in prior years.

### **Question: Where are MCO units, revenues, and expenses reported on the FY2016 HCBS cost report?**

Answer:

- MCO units should be reported on the Certification page under “Other Client” the same as “Private Pay” members have been reported in previous years.
- MCO revenues are not reported on the cost report. Only DHS revenues should be reported on Schedule D-3.
- Total expense incurred during the full fiscal year for sites/services receiving HCBS services should be reported in separate columns on Schedule D even if part of the expense was incurred after the transition to managed care. MCO activity will continue to be treated as Medicaid program costs on the FY2016 and future cost reports unless further guidance is issued.

### **Question: Should supported community living daily services be separately reported on the FY2016 cost report by site?**

Answer: For FY2016, daily services will be separately reported on the cost report by site as done in previous years. If the method of reporting daily supported community living services changes, an informational letter will be issued to providers to give notice of the change in reporting requirements.

### **Question: Are rate sheets going to be provided for cost reported HCBS services?**

Answer: Rate sheets will still be mailed to providers upon finalization of the HCBS cost report review. The rate sheets will be provided for informational purposes for the provider’s records.