



MED-12-017 Independent Verification and Validation Services AMENDMENT 3

WHEREAS the Agency has determined it is necessary to amend RFP MED-12-017,
THEREFORE RFP MED-12-017 is amended as follows:

New text (if any) is in boldface font. Deleted text (if any) has a strike-through line in it.

Amendment 3	
Section	Revision Description
Section 1.8 Key Activity 2	<p>Performance Measures:</p> <ul style="list-style-type: none"> An initial IVV tool with criteria and strategies shall be received by the Agency within 30 calendar days of the start date of the Contract. A schedule of assessments shall be delivered within 15 10 business days of the execution start of the Contract.
Section 2.13.1 Mandatory Requirements	The Bid Proposal contains a bid proposal security behind Tab 1 of the Technical Proposal . Prior to disqualifying a Bid Proposal for not containing a bid proposal security, the Agency would provide notice to the bidder's email address allowing the bidder forty-eight (48) hours to submit the security to the Issuing Officer (See Section 3.2.1).
Section 3.1 Paper Size	8.5" x 11" paper (one side only doubled-sided). Charts or graphs may be provided on legal-sized paper or 11x17 paper with a z-fold .
Section 3.1 CD-ROM or Flash drives	<ul style="list-style-type: none"> The Technical Proposal and Cost Proposal must be provided on separate CD(s) or flash drives. The CD-ROM or flash drive must be placed in the envelope with the original Bid Proposal. The Technical Proposal must be saved in less than five files. The CD(s) or flash drives must be compatible with Microsoft Office 2007 software. Files shall not be password protected or saved with restrictions that prevent copying, saving, highlighting, or reprinting of the contents.
3.2.3 Information to be Included Behind Tab 3: RFP Forms	<ul style="list-style-type: none"> Bid Proposal Certification
Section 3.2.5.1	<ul style="list-style-type: none"> Description of all contracts and projects of similar services currently undertaken by the bidder. Descriptions provided for the immediately preceding requirement do not need to be repeated again.
3.2.5.2.3 Project Manager and Key Project Personnel	<ul style="list-style-type: none"> Include the percentage of time the project manager/account manager and key project personnel will devote to this project on a monthly basis.



Section 3.2.5.3	The bidder shall submit audited financial statements from independent auditors for the last three (3) years. Entities not required to have audited financial statements may submit CPA-prepared unaudited financial statements. The financial statements can be submitted as part of the Cost Proposal on a CD-ROM or flash drive and identified as a separate file name.									
Section 3.3 Cost Proposal	The Cost Proposal will consist of the following sections in the order listed below and separated by tabs. <table border="1" data-bbox="407 491 1403 632"> <thead> <tr> <th data-bbox="407 491 1084 527">Section Title</th> <th data-bbox="1084 491 1403 527">Tab Number</th> </tr> </thead> <tbody> <tr> <td data-bbox="407 527 1084 562">Table of Contents</td> <td data-bbox="1084 527 1403 562">1</td> </tr> <tr> <td data-bbox="407 562 1084 598">Bid Proposal Security</td> <td data-bbox="1084 562 1403 598">2</td> </tr> <tr> <td data-bbox="407 598 1084 632">Pricing Schedule</td> <td data-bbox="1084 598 1403 632">32</td> </tr> </tbody> </table>		Section Title	Tab Number	Table of Contents	1	Bid Proposal Security	2	Pricing Schedule	32
Section Title	Tab Number									
Table of Contents	1									
Bid Proposal Security	2									
Pricing Schedule	32									
3.3.2 Bid Proposal Security (Tab 2)	Each bidder's original copy of the Cost Proposal shall be accompanied by the original proposal bid bond payable to the Agency or original letter of credit equal to \$5,000. Copies of the Cost Proposal can include copies of the bond or letter.									
3.3.2 Bid Proposal Security Pricing Schedule (Tab 2)	Bidders are to include the pricing schedule in RFP Attachment F.									
3.3.3 Bid Proposal Security (Tab 3)	Bidders are to include the pricing schedule in RFP Attachment F.									
Attachment H Technical Project Personnel	PM9	Evaluate the State's all Contractors' hiring plans for the project to verify that adequate human resources will be available for development and maintenance.								
Attachment H	PM10	Evaluate the State's all Contractors' personnel policies to verify that staff turnover will be minimized.								
SECTION 2 GENERAL TERMS FOR SERVICES CONTRACTS	2.5.3.5 If there is a decision of any court, administrative law judge or an arbitration panel or any law, rule, regulation, or order is enacted, promulgated, or issued that materially or adversely affects the Agency's ability to fulfill any of its obligations under this Contract. The Agency shall provide the Contractor with written notice of termination as soon as possible pursuant to this section.									