



Iowa Department of Human Services

Meeting Agenda			
Division:	Adult Children and Family Services		
Meeting Title:	DHS Employment and Training Expansion		
Facilitator:	Cindy O'Brien		
Location:	Polk County River Place Office - Room 2 2309 Euclid Avenue Des Moines, Iowa 50310		
Date:	October 23-24, 2018	Time:	9am – 4:30pm on October 23 8am – 3pm on October 24

October 23, 2018	
Time	Agenda Item
9:30 to 9:50	Introduction
9:50 to 10:20	Review Charter
10:20 to 11:20	Current State of E and T
11:20 to 11:40	What does the customer want?? What Gaps do you see in the program
11:40 to 12:15	Open discussion Options for Services – Federal Level
12:15 to 12:45	Lunch
12:45 to 12:55	Training on PEST
12:55 to 1:35	PEST
1:35 to 2:05	Paradigm Video
2:05 to 2:15	Transition to Brainstorming
2:15 to 2:30	Silent Individual Brainstorming
2:30 to 2:45	Break
2:45 to 3:45	Group Like Ideas
3:45 to 4:30	Deselect

October 24, 2018

Time	Agenda Item
8:00 to 8:15	Thoughts from yesterday
8:15 to 8:45	Continue to deselect if not finished
8:45 to 8:55	Prioritization
8:55 to 11:00	Report out of De-selection
11:00 to 11:30	Review Charter/ Senate File
11:30 to 12:00	Lunch
12:00 to 2:00	What is needed to make this happen and how long would it take? Timeline Barriers
2:00 to 3:00	Questions Wrap up Next Steps